

CSLA ANNUAL GENERAL MEETING

DRAFT AGENDA

Friday, June 24th, 2016 at 8 a.m.

Grand Ballroom, Fort Garry Hotel and Conference Centre, Winnipeg

| | |
|----|--|
| 1. | <p>Call to Order (R. Norman)</p> <p>Robert Norman called the meeting to order.</p> |
| 2. | <p>Welcome and Introductions (R. Norman)</p> <p>Robert Norman thanked the Congress hosts and welcomed delegates to Winnipeg. The members of the CSLA Board introduced themselves.</p> |
| 3. | <p>Notice of Meeting Confirmation (M. Legault)</p> <p>February and every month thereafter.</p> |
| 4. | <p>Establishment of Quorum (M. Legault)</p> <p>Michelle Legault confirmed that the required 100 members in person or in proxy were present: 80 in person and 36 by proxy.</p> |
| 5. | <p>Approval of the Agenda (R. Norman)</p> <p>MOTION: Moved by Linda Irvine and seconded by Virginia Burt to approve the agenda of the 2016 CSLA Annual General Meeting as presented. Motion unanimously approved.</p> |
| 6. | <p>Approval of the 2015 AGM Minutes (R. Norman)</p> <p>MOTION: Moved by Raquel Penalosa and seconded by Bob Somers to approve the Minutes of the 2015 CSLA AGM as presented. Motion unanimously approved.</p> |
| 7. | <p>President's Report (R. Norman)</p> <p>Robert Norman reported that the CSLA Board updated the Strategic Plan in 2015 and worked extensively on collaboration and government advocacy, including interaction with the media. He emphasized the three main directions of the strategic plan and noted the expansion of our values, defining terms, identifying project leads, specific objectives, timelines and deliverables. Key performance indicators were also added to the strategic plan. A report card is prepared by the Executive Director and an evaluation is undertaken at every Board meeting. Robert Norman reported on the Mexico City Congress, with the highlight of the launch of the Canadian Landscape Charter. In addition, the CSLA provided an election toolkit for members. Robert Norman also attended the CLARB annual general meeting representing the CSLA, where he participated in a session on creating effective boards and a workshop on strategic planning, where the CSLA's strategic plan was presented. The President's Roundtable was hosted by the CSLA where a theme for the meeting was the creating of a data dashboard. Robert Norman also gave a presentation to students at the University of Guelph. The CSLA was also represented at the Guelph's 50th anniversary celebration and the University of Toronto graduation ceremony. In terms of government advocacy, Robert Norman, along with Colleen Mercer Clarke (Chair of the CSLA's Climate Change Adaptation Task Force) met with the Ministry of Environment. Follow ups from that meeting included presenting at the Canadian Clean Growth and Climate Change Workshop in Canada. In April 2016, the Climate Change Task Force also held a session at the Adaptation Canada 2016 Conference. Rob suggested that all politics are local. He encouraged members to interact with their local MPs and noted that the CSLA has formed a Government Relations Task Force to continue advocating to relevant ministries and MPs. He noted the completion of a compensation and benefits survey, the</p> |

| | |
|-----|--|
| | <p>Canadian Landscape Standard, an interview with the Canadian Business News Journal, and an article in Pool and Spa Marketing Magazine Newsletter. Moving forward, we will continue to work on the 2017 objectives of the strategic plan, government relations, collaborating with ASLA and other partners, and the 2017 World Congress in Montreal.</p> <p>MOTION : Moved by Faye Langmaid and seconded by Sara Jane Gruetzner that the president's report be received as presented. Motion unanimously approved.</p> |
| 8. | <p>2015-17 Strategic Plan Report Card (M. Legault)</p> <p>Michelle Legault provided an update on the status of the various 2015-2017 Strategic Plan initiatives.</p> |
| 9. | <p>Financial Report (A. Budrevics)</p> <p>a) <i>2015 Audited Financial Statements</i> Arnis Budrevics reported that approximately 230,000\$ was in the CSLA's accounts at the end of the year. Our accounts show an overspending of 98,000\$, however, this is not technically an overspending, it is funds drawn from unallocated net assets. We revenue 356 and expensed 455 showing a 98K shortfall. 63k of the 98k shortfall was transfers from unallocated net assets. We did not make expected revenues because of the fall of the dollar and low registration numbers.</p> <p>b) <i>Presentation of the CSLA 3-year Budget</i> Arnis Budrevics presented the three year budget and noted that the 2016 budget is balanced.</p> <p>c) Approval of the CSLA auditors for 2017 MOTION: Moved by Robert Norman and seconded by Lawrence Stasiuk that Gilmore and Co. be appointed the CSLA's Auditors for 2017.</p> <p>d) Presentation of 2017 member dues Following the CSLA announcement at the 2015 AGM the Board has approved a full member dues increase from \$162 to \$175 commencing 2017.</p> |
| 10. | <p>CSLA President's Closing Remarks (R. Norman)</p> <p>Robert Norman thanked Michelle Legault and recognized her contribution, welcomed Melanie Rutledge, the CSLA's Communications Officer. Robert Norman thanked Colleen Mercer Clarke for her work on the Climate Change Adaptation Task Force. He emphasized the sophistication of the CSLA, and thanked the Board members for their contribution.</p> |
| 11. | <p>President-Elect's Report (G. Smith)</p> <p>Gordon Smith reported that the CSLA is giving great value for the fees. He joined the Board to effect change, and believes that the profession is poised to make changes in the world. He noted that the structure and systems put in place by the CSLA will support the promotion of the profession. He encouraged members to boast about the profession and be heard. He is excited to be given the opportunity to serve the members in a leadership role and encouraged feedback. The continued promotion of the profession will be Gordon Smith's priority during his presidency.</p> |
| 12. | <p>Introduction of 2016-17 President-Elect (R. Norman)</p> <p>Robert Norman introduced Vincent Asselin as the new CSLA President-Elect</p> |
| 13. | <p>CSLA Future Congresses (M. Legault)</p> <p>Michelle Legault reported that the 2018 Congress will be held in conjunction with the OALA in 2018 and alongside the BC Land Summit in 2019.</p> |

| | |
|-----|--|
| | <p>Raquel Penalosa recognized Linda Irvine's contribution to the development of the IFLA World Congress 2017 in Montreal and presented the members of the steering committee for the 2017 World Congress. Raquel Penalosa presented the different facets of the event, noting that the Congress would be held from the 16th to the 20th of October 2017, accompanied by an expo, festival and summit. The theme is: 10 days to change the world and the sub-themes were presented.</p> |
| 14. | <p>Adjournment The meeting adjourned at 10 am.</p> |