

CANADIAN SOCIETY OF LANDSCAPE ARCHITECTS

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# RECORD OF MOTIONS 2010-2026



**CSLA | AAPC**

Canadian Society of Landscape Architects  
Association des architectes paysagistes du Canada

**Cover page photos, from left to right:** Chenshan Botanical Garden (Straub Thurmayr CSLA/Landschaftsarchitekten), The Edible Landscape-Urban Sustainability (City of Hamilton), Granville Street Re-Design (PWL Partnership Landscape Architects, Inc.), Stabilisation et mise en valeur des vestiges archéologiques des fortifications de Montréal (Urban Soland/LaFontaine et Soucy Architects/Genivar)

This document contains only substantive motions.  
Motions to adopt agendas, minutes or to adjourn are not recorded.

## 2026

### March 18 (by videoconference)

MOTION: To approve Tiffany Adair for a three-year mandate as Co-Chair of the Reconciliation Advisory Committee. Moved by Margaret Ferguson and seconded by Sue Sirrs. Motion unanimously approved.

MOTION: To approve the revised Annual General Meeting Policy as presented. Moved by Andrea Kennedy and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To approve the revised IFLA Representative Policy as presented. Moved by Sue Sirrs and seconded by Teri Cantin. Motion unanimously approved.

MOTION: To approve the revised Congress Policy and Guidelines as modified. Moved by Jane Welsh and seconded by Tracey Hesse. Motion unanimously approved.

### January 5 (by e-mail)

MOTION: That Sophie Beaudoin be approved to stand for the 2026 CSLA President-Elect position, and that the Executive Director be instructed to circulate this nomination to the membership. Moved by Catherine Berris and seconded by Jane Welsh. Motion carried.

## 2025

### November 24-25 (Ottawa)

MOTION: To re-appoint Cynthia Girling as Chair of the Landscape Architecture Accreditation Council for a final three-year mandate. Moved by Teri Cantin and seconded by Andrea Kennedy. Motion unanimously approved.

MOTION: To re-appoint Nicole Valois Long as a member of the Landscape Architecture Accreditation Council for a three-year mandate. Moved by Cameron DeLong and seconded by Steve Barnhart. Motion unanimously approved.

MOTION: That Bénédicte Simard be appointed co-chair of the Justice, Equity, Diversity and Inclusion Committee for a three-year mandate. Moved by Margaret Ferguson and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: To approve the revised 2028 Congress agreement with AAPQ as presented. Moved by Andrea Kennedy and seconded by Michael Magnan. Motion unanimously approved.

MOTION: To approve the revised Board Manual as modified. Moved by Catherine Berris and seconded by Sue Sirrs. Motion unanimously approved.

MOTION: To approve the revised Employee Manual as presented. Moved by Sue Sirrs and seconded by Catherine Berris. Motion unanimously approved.

MOTION: That the Conflict-of-Interest Policy for the Awards of Excellence Jury be approved as modified. Moved by Andrea Kennedy and seconded by Meaghan Hunter. Motion unanimously approved.

MOTION: That Discovery Group be contracted to recruit the CSLA Executive Director. Moved by Cameron DeLong and seconded by Teri Cantin. Motion unanimously approved.

MOTION: To approve the RFP on Fees in the Profession as modified and instruct the Executive Director to finalize the document for distribution. Moved by Catherine Berris and seconded by Teri Cantin. Motion unanimously approved.

MOTION: To approve the 2026-2028 CSLA Strategic Plan as modified for presentation and ratification at the 2026 Annual General Meeting. Moved by Teri Cantin and seconded by Michael Magnan. Motion unanimously approved.

MOTION: To approve the 2026 CSLA budget as presented. Moved by Jane Welsh and seconded by Andrea Kennedy. Motion unanimously approved.

MOTION: To approve the English-language Inclusive Language Guide and instruct the staff to prepare it for publication. Moved by Margaret Ferguson and seconded by Catherine Berris. Motion unanimously approved.

## October 1 (by videoconference)

MOTION: To approve Making the Case: Landscape Architects as Infrastructure Leaders in Canada as modified. Moved by Andrea Kennedy and seconded by Devin Segal. Motion unanimously approved.

MOTION: To approve the Executive Director Job Description as modified and instruct the task force to seek proposals from recruitment firms. Moved by Jane Welsh and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: To approve the Recruitment and Retention Task Force terms of reference as modified and instruct staff to undertake a call for volunteers. Moved by Andrea Kennedy and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: That Ryan Washinski be re-appointed Chair of the LP Editorial Board for a three-year term. Moved by Meaghan Hunter and seconded by Andrea Kennedy. Motion unanimously approved.

MOTION: That Anne-Marie Whitaker be re-appointed to the LAAC for a second and final three-year term as external member. Moved by Margaret Ferguson and seconded by Brad Wilson. Motion unanimously approved.

MOTION: That Margot Long be re-appointed to the LAAC for a second and final three-year term. Moved by Margaret Ferguson and seconded by Brad Wilson. Motion unanimously approved.

MOTION: That the CSLA-AAPQ 2028 Congress Agreement be approved as presented. Moved by Jane Welsh and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To approve the LAAB-LAAC Memorandum of Understanding as presented. Moved by Steve Barnhart and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To approve the CSLA-ASLA Memorandum of Understanding as presented. Moved by Steve Barnhart and seconded by Brad Wilson. Motion unanimously approved.

## June 3-4 (Ottawa, ON)

MOTION: That the revised 2025 CSLA budget be approved as presented. Moved by Jane Welsh and seconded by Catherine Berris. Motion unanimously approved.

MOTION: That the 2026 CSLA-APALA Congress Budget be approved. Moved by Jane Welsh and seconded by Steve Barnhart. Motion unanimously approved.

MOTION: That the CSLA award Honorary Membership to Michelle Legault. Moved by Catherine Berris and seconded by Teri Cantin. Motion unanimously approved.

MOTION: To approve the Honorary Membership Program guidelines as modified. Moved by Andrea Kennedy and seconded by Devin Segal. Motion unanimously approved.

MOTION: To instruct the succession task force to seek recruiting firm proposals to lead the hiring of the Executive Director. Moved by Tracey Hesse and seconded by Teri Cantin. Motion unanimously approved.

MOTION: To approve the CSLA Pregnancy and Parental Leave Program as modified. Moved by Andrea Kennedy and seconded by Meaghan Hunter. Motion unanimously approved.

MOTION: To approve the revised Employee Manual as presented. Moved by Devin Segal and seconded by Michael Magnan. Motion unanimously approved.

MOTION: To approve the revised Committee Manual as modified. Motion moved by Margaret Ferguson and seconded by Catherine Berris. Motion unanimously approved.

MOTION: To approve the 100th anniversary task force terms of reference as modified. Moved by Cameron DeLong and seconded by Teri Cantin. Motion unanimously approved.

MOTION: To approve the APALA 2025 component grant application as presented. Moved by Cameron DeLong and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION: To approve the revised IFLA Representative Policy as modified. Devin Segal and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To approve the Public Practice Task Force terms of reference as modified. Moved by Michael Magnan and seconded by Andrea Kennedy. Motion unanimously approved.

MOTION: To instruct the volunteer group to undertake an environmental scan. Moved by Andrea Kennedy and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To approve the JEDI/RAC Joint Action Plan as presented. Moved by Margaret Ferguson and seconded by Brad Wilson. Motion unanimously approved.

## 20 March (by videoconference)

MOTION: To approve the College of Fellows KEEP Program: Knowledge and Experience Exchange and Partnership as modified. Moved by Matthew Mills and seconded by Bob Somers. Motion unanimously approved.

MOTION: That Alan DeSousa receives CSLA Honourary Membership in 2025. Moved by Tracey Hesse and seconded by Bob Somers. Motion unanimously approved.

MOTION: That Elder Whabagoon receives CSLA Honourary Membership in 2025. Moved by Cameron DeLong and seconded by Meaghan Hunter. Motion unanimously approved.

MOTION: To appoint Catherine Berris as Co-Chair of the Climate Biodiversity Committee for a three-year mandate beginning June 2025. Moved by Matthew Mills and seconded by Brad Wilson. Motion approved with one abstention (C. Berris).

MOTION: To thank Jane Welsh for her commitment and leadership of the Committee on Climate Adaptation as its Chair. Moved by Tracey Hesse and seconded by Andrea Kennedy. Motion unanimously approved.

MOTION: To appoint Bev Sandalack to the LAAC as the academic representative for a three-year mandate beginning in April 2025. Moved by Bob Somers and seconded by Andrea Kennedy. Motion unanimously approved.

MOTION: To thank Jean Trottier for his service on the LAAC and advancing the goals of the LAAC. Moved by Devin Segal and seconded by Matthew Mills. Motion unanimously approved.

MOTION: To appoint Doug Shearer to the LACES Application Review Committee for a two-year mandate beginning in April 2025. Moved by Andrea Kennedy and Margaret Ferguson. Motion unanimously approved.

MOTION: To thank Matt Sloan for his service on the LACES Application Review Committee. Moved by Bob Somers and seconded by Brad Wilson. Motion unanimously approved.

MOTION: To appoint Jane Welsh as Chair of the Finance and Risk Management Committee for a one-year appointment, beginning after the 2025 Annual General Meeting and ending at the 2026 Annual General Meeting, renewable yearly for a maximum of four years, as per the CSLA bylaws. Moved by Devin Segal and seconded by Andrea Kennedy. Motion unanimously approved.

MOTION: To thank Joanne Moran for her service to the CSLA and her dedication to ensuring the highest standards of fiscal responsibility of the Society. Moved by Devin Segal and seconded by Brad Wilson. Motion unanimously approved.

MOTION: That the 2025 Schwabenbauer Presidents' Award be awarded to Wendy Shearer. Moved by Bob Somers and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: That the 2025 Schwabenbauer Presidents' Award be awarded to Jane Welsh. Moved by Andrea Kennedy and seconded by Matthew Mills. Motion unanimously approved.

MOTION: That the 2025 Emerging Professionals Award be awarded to Naomi Ratte. Moved by Cameron DeLong and seconded by Devin Segal. Motion unanimously approved.

MOTION: That the 2025 Lifetime Achievement Award be awarded to Vincent Asselin. Moved by Tracey Hesse and seconded by Bob Somers. Motion unanimously approved.

MOTION: That the 2025 Community Service Award be awarded to the Kichi Sibi Winter Trail. Moved by Bob Somers and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: That the 2025 Community Service Award be awarded to the Ottawa River Keepers. Moved by Devin Segal and seconded by Meaghan Hunter. Motion unanimously approved.

MOTION: To thank Climate Smart and to undertake the yearly GHG emission inventory in-house. Moved by Devin Segal and seconded by Bob Somers. Motion unanimously approved.

MOTION: To instruct the staff to craft a proposal for carbon offsets. Moved by Bob Somers and seconded by Devin Segal. Motion unanimously approved.

### 4 March (by email)

MOTION: That the contract with the Climate Risk Institute (2025) be approved as presented. Moved by Catherine Berris and seconded by Andrea Kennedy. Motion approved with one abstention.

### 3 March (by email)

MOTION: That the following students be awarded the 2025 CSLA LABash Travel Grant: 1. N. Hekl, 2. B. Stettin, 3. E. Wiebe, 4. F. Kong, 5. A. Anastacio, 6. P. Michalyshen. Moved by Steve Barnhart and seconded by Bob Somers. Motion approved.

## 2024

### November 18-19 (Ottawa)

MOTION: That Kona Gray, Alex Bozиковic and Michael Geller be invited, in that order, to serve on the external awards of excellence juror. Moved by Steve Barnhart and seconded by Teri Cantin. Motion unanimously approved.

MOTION: To establish a task force for the CSLA's 100th anniversary and instruct the Executive Director to draft the terms of reference for the task force. Moved by Bob Somers and seconded by Brad Wilson. Motion unanimously approved.

MOTION: To disband the Intersections Task Force and prioritize collaborative activities between schools through the LAAC and other existing initiatives. Moved by Bob Somers and seconded by Matthew Mills. Motion unanimously approved.

MOTION: To direct CSLA staff to perform a jurisdictional scan of Canadian research applicable to CSLA's strategic priorities (e.g., climate resilience, biodiversity, health and wellness, AI innovations and technology) to inform the creation of a research resource library in 2026 and subscribe the CSLA to peer-reviewed research publications to ensure ongoing monitoring. (e.g., Journal of Landscape Architecture, Landscape Journal). Moved by Andrea Kennedy and seconded by Brad Wilson. Motion unanimously approved.

MOTION: That a succession task force be established. Moved by Bob Somers and seconded by Brad Wilson. Motion unanimously approved.

MOTION: To approve the 2025 LACF Management contract as modified. Moved by Matthew Mills and Margaret Ferguson. Motion unanimously approved.

MOTION: To approve the revised CSLA Employee Manual as presented. Moved by Devin Segal and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: To approve the revised Terms of Reference for the Committee on Climate Action and Biodiversity presented. Moved by Andrea Kennedy and seconded by Devin Segal. Motion unanimously approved.

MOTION: To approve the revised Terms of Reference for the Municipal Roundtable. Moved by Cameron DeLong and seconded by Teri Cantin. Motion unanimously approved.

MOTION: To approve the revised Terms of Reference for the Cultural Landscapes and Legacy Committee as presented. Moved by Bob Somers and seconded by Meaghan Hunter. Motion unanimously approved.

MOTION: To approve the revised Committee Manual as presented. Moved by Matthew Mills and seconded by Devin Segal. Motion unanimously approved.

MOTION: To approve the Conflict of Interest Policy for the Congress Planning Committee as presented. Moved by Matthew Mills and seconded by Teri Cantin. Motion unanimously approved.

MOTION: To approve the use of photos policy as presented. Moved by Matthew Mills and seconded by Steve Barnhart. Motion unanimously approved.

MOTION: That the Executive Director be instructed to craft guidelines for Honorary Membership. Moved by Devin Segal and seconded by Teri Cantin. Motion unanimously approved.

MOTION: That the CSLA approve adding \$10,000 to the Student Travel Grant Program to support LaBash at the University of Guelph in 2025. Moved by Matthew Mills and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: To approve the 2025 CSLA budget as presented. Moved by Matthew Mills and seconded by Steve Barnhart. Motion unanimously approved.

## September 25 (by email)

MOTION: That Laureen Snook be appointed National Co-Chair of the Canadian Landscape Standard Committee for a three-year mandate. Moved by Cameron DeLong and seconded by Brad Wilson. Motion unanimously approved.

MOTION: That Jane Welsh's term as Co-Chair on the Committee on Climate Adaptation be extended to June 2025. Moved by Cameron DeLong and seconded by Brad Wilson. Motion unanimously approved.

MOTION: That the 2025 CSLA-OALA Congress budget be approved as presented. Moved by Joanne Moran and seconded by Devin Segal. Motion approved.

## May 28-30 (Winnipeg)

MOTION: That Cynthia Girling's contributions to the LAAC be recognized by the Board, with our thanks. Moved by Bob Somers and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To approve Joanne Moran as Chair of the Finance and Risk Management Committee until the 2025 AGM. Moved by Bob Somers and seconded by Margaret Ferguson. Motion approved with one abstention (J. Moran).

MOTION: To approve the NRCAN Agreement as presented. Moved by Cameron DeLong and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION: To approve the 2024 CSLA Board Manual as presented. Moved by Tracey Hesse and seconded by Steve Barnhart. Motion unanimously approved.

MOTION: To approve the 2024 CSLA Communications Strategy as presented. Moved by Bob Somers and seconded by Devin Segal. Motion unanimously approved.

MOTION: To approve the 2024 CSLA Committee Manual as presented. Moved by Matthew Mills and seconded by Devin Segal. Motion unanimously approved.

MOTION: To approve the Donations Policy as presented. Moved by Michael Magnan and seconded by Brad Wilson. Motion unanimously approved.

MOTION: To approve the MALA component grant request. Moved Meaghan Hunter and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To approve the joint letter of municipal bylaws for biodiversity in principle, after ExCom approval. Moved by Margaret Ferguson and seconded by Tracey Hesse. Motion unanimously approved.

## April 16 (by email)

MOTION: That the six 2024 student travel grant applications totaling \$5 705 be approved. Moved by Catherine Berris and seconded by Emily Dunlop. Motion approved.

### March 19 (by videoconference)

MOTION: To approve the hiring of an Awards & Honours Officer and the job description as proposed. Moved by Steve Barnhart and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: To approve the revised 2024 budget as proposed. Moved by Catherine Berris and seconded by Joanne Moran. Motion unanimously approved.

MOTION: That Nastaran Moradinejad be awarded the Schwabenbauer President's Award for 2024. Moved by Chris Grosset and seconded by Emily Dunlop. Motion unanimously approved.

MOTION: That Rachael Fitkowski be awarded the Emerging Professionals Award for 2024. Moved by Chris Grosset and seconded by Joanne Moran. Motion unanimously approved.

MOTION: That the Winnipeg Architecture Foundation be awarded the Community Service Award for 2024. Moved by Chris Grosset and seconded by Laureen Snook. Motion unanimously approved.

MOTION: That Nicole Valois be awarded the Teaching Award for 2024. Moved by Chris Grosset and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: That Janet Rosenberg and Douglas D. Paterson be awarded the Lifetime Achievement Award for 2024. Moved by Chris Grosset and seconded by Catherine Berris. Motion unanimously approved.

MOTION: That Vincent Asselin be approved as IFLA delegate for a final three-year mandate. Moved by Tracey Hesse and seconded by Devin Segal. Motion unanimously approved.

MOTION: That Vincent Asselin's nomination to stand for IFLA-AR Treasurer be approved. Moved by Chris Grosset and seconded by Tracey Hesse. Motion unanimously approved.

MOTION – That the SMART Goals Guide be approved as presented. Moved by Laureen Snook and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION – That the CSLA commit to using SMART Goals in all its operations, where appropriate. Moved by Devin Segal and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: That Murray Sinclair and Niigan Sinclair be approved as CSLA Honorary Members 2024. Moved by Chris Grosset and seconded by Devin Segal. Motion unanimously approved.

## February 24 (by email)

MOTION: THAT Alex Sarian be appointed the 2024 Awards of Excellence External Juror. Moved by Michael Magnan and seconded by Emily Dunlop. Motion approved.

## 2023

### November 20-21 (Lady Elgin Room, Lord Elgin Hotel, Ottawa ON)

MOTION: That Jeff Cutler be appointed co-chair of the Committee on Climate Adaptation for a three-year mandate beginning immediately. Moved by Vanessa Jukes Strutt and seconded by Michael Magnan. Motion unanimously approved.

MOTION: That Nicole Valois be appointed a member of LAAC for a two-year term beginning in January, 2024. Moved by Tracey Hesse and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: That the CSLA-LACF-Component-Landscape Architecture University Program Task Force terms of reference be approved as modified. Moved by Chris Grosset and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: To renew membership with Climate Smart (BMO Radicle) in June 2024 for the completion of the GHG Inventory for CSLA for 2023. Moved by Cameron DeLong and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To enter into the CLIMATE SMART REFERRAL PROGRAM AGREEMENT to offer up to a 15% discount on the service to our members and member firms. Moved by Catherine Berris and seconded by Steve Barnhart. Motion unanimously approved.

MOTION: To approve the CSLA 90th Anniversary celebration logo as presented for use in the 2024 calendar year. Moved by Margaret Ferguson and seconded by Catherine Berris. Motion unanimously approved.

MOTION: To approve the Reconciliation Advisory Committee Action Plan as modified. Moved by Margaret Ferguson and seconded by Devin Segal. Motion unanimously approved.

MOTION: To approve the CNLA-CSLA Canadian Landscape Standard Terms of Reference as modified. Moved by Margaret Ferguson and seconded by Laureen Snook. Motion unanimously approved.

MOTION: To show our appreciation to the CLS Steering Committee for their care of the CLS. Moved by Chris Grosset and seconded by Laureen Snook. Motion unanimously approved.

MOTION: That the MALA application to the component grant program in the amount of \$6,000 be approved. Moved by Cameron DeLong and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION: To approve the revisions of the Component-Affiliate Grant Program as proposed. Moved by Steve Barnhart and seconded by Chris Grosset. Motion unanimously approved.

MOTION: To approve the Portage Group's proposal to undertake the 2024 CSLA Compensation and Benefits Survey. Moved by Laureen Snook and seconded by Michael Magnan. Motion unanimously approved.

MOTION: To approve the 2024 CSLA-MALA Congress budget as modified. Moved by Joanne Moran and seconded by Devin Segal. Motion unanimously approved.

MOTION: To approve the Dues Policy as presented. Moved by Steve Barnhart and seconded by Catherine Berris. Motion unanimously approved.

MOTION: To approve the Insurance Policy as presented. Moved by Laureen Snook and seconded by Joanne Moran. Motion unanimously approved.

MOTION: To approve the Reserve Fund Policy as presented. Moved by Margaret Ferguson and seconded by Laureen Snook. Motion unanimously approved.

MOTION: To approve the 2023 CSLA Committee Manual as modified. Moved by Devin Segal and seconded by Vanessa Jukes Strutt. Motion unanimously approved.

MOTION: To approve the 2023 Employee Handbook as modified. Moved by Laureen Snook and seconded by Vanessa Jukes Strutt. Motion unanimously approved.

MOTION: To establish a Group RRSP Pension Plan with 4% contribution by CSLA for all full-time employees with the RBC Group Advantage Plan as of 1 January 2024, to be supported by unallocated net assets from 2024 to 2026 in the amount of \$15,000 in 2024, \$16,000 in 2025, and \$17,000 in 2026, with the amount to be drawn from the operations budget by 2027. Moved by Cameron DeLong and seconded by Devin Segal. Motion unanimously approved.

MOTION: To establish a CSLA Maternity/Parental Leave top up plan at a cost of \$24,000 and instruct the Executive Director to draft a plan and associated policies for approval by the Board, with funding for the plan being drawn from unallocated net assets from 2024 to 2026 in the amount of \$20,000 in 2024, and \$2,000 each in 2025 and 2026. Moved by Devin Segal and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To approve the new 2024-2026 draws from unallocated net assets as presented. Moved by Joanne Moran and seconded by Catherine Berris. Motion unanimously approved.

MOTION: To approve the 2024 budget as presented. Moved by Joanne Moran and seconded by Steve Barnhart. Motion unanimously approved.

## September 21 (by videoconference)

MOTION: To establish a CSLA staff-led AI Network. Moved by Joanne Moran and seconded by Catherine Berris. Motion unanimously approved.

MOTION: To approve the 2025 CSLA-OALA Congress Agreement as presented. Moved by Hans Pfeil and seconded by Joanne Moran. Motion unanimously approved.

MOTION: To approve the 2027 CSLA-AALA Congress Agreement as presented. Motion moved by Michael Magnan and seconded by Emily Dunlop. Motion unanimously approved.

MOTION: That the Awards of Excellence Committee be restructured as follows:

1. Abolish the Awards of Excellence Committee effective immediately
2. Replace the two current co-chairs with one chair of the Awards of Excellence Program, who would be a board member and board champion (currently Michael Magnan, who agrees to take on the role)
3. Introduce maximum three-year terms for the jury members instead of only having 1 out of 5 jurors return a second year only.
4. Task the jury with suggesting improvements to the program yearly and providing the narrative text for LP magazine (as was done previously).
5. Task the Executive Director and the Board Champion with the role of advisor and facilitation of the jury, ensuring conflict of interest, rules, eligibility criteria are respected, that the jury selection process is equitable, etc.

Moved by Catherine Berris and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To approve the revised recognition awards guidelines as modified (maintaining the Schwabenbauer Award naming). Moved by Michael Magnan and seconded by Hans Pfeil. Motion unanimously approved.

MOTION: To appoint the past president and president-elect as Recognition Awards Champions and charge them every year with the responsibility of working with the Board, the Congress Planning Committee, the Executive Director, the College of Fellows, the component associations, and others to solicit nominations. Moved by Hans Pfeil and seconded by Tracey Hesse. Motion approved with two abstentions. (C. Grosset and C. Berris)

## June 13-14 (TCU Place, Saskatoon)

MOTION: THAT the 2023-2026 contract for Laurie Blake as Managing Editor of LP magazine be approved. Moved by Jane Welsh and seconded by Laureen Snook. Motion approved on 27 February 2023.

MOTION: To approve Anne-Marie Whittaker as external member of the LAAC. Moved by Steven Barnhart and seconded by Michael Magnan. Motion unanimously approved.

MOTION: To approve an optional compressed workweek pilot program for the CSLA staff from July to November, 2023, and instruct the Executive Director to report on the impacts to CSLA operations at the November 2023 Board meeting. Moved by Joanne Moran and seconded by Tracey Hesse. Motion unanimously approved. Motion unanimously approved.

MOTION: To approve the revised 2024 Awards of Excellence Submission Guidelines as presented. Moved by Michael Magnan and seconded by Hans Pfeil. Motion unanimously approved.

MOTION: That Joanne Moran be appointed chair of the Finance and Risk Management Committee until June, 2024. Moved by Vanessa Jukes Strutt and seconded by Laureen Snook. Motion unanimously approved.

MOTION: To hire Climate Smart to calculate CSLA's carbon emissions from 2022. Moved by Catherine Berris and seconded by Laureen Snook. Motion unanimously approved.

MOTION: To develop the terms of reference for a LACF-CSLA-Component-Landscape Architecture University Program task force. Moved by Chris Grosset and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: That the CSLA draws \$30,000 from Unallocated Net Assets to cover the costs of Board Training for three years, beginning in the Fall of 2023 until the Fall of 2025, and that a program of board training be offered to the Board on a yearly basis. Moved by Tracey Hesse and seconded by Hans Pfeil.

MOTION: To instruct the Executive Committee to prepare a letter of support to the university senate as requested by Dalhousie University. Moved by Hans Pfeil and seconded by Joanne Moran. Motion unanimously approved.

## April 20 (by videoconference)

MOTION: THAT the 2023-2026 contract for Laurie Blake as Editor in Chief of LP magazine be approved. Moved by Jane Welsh and seconded by Laureen Snook. Motion approved on 27 February 2023.

MOTION 2023-4-3: To approve the travel reimbursement policy as presented. Moved by Cameron DeLong and seconded by Hans Pfeil. Motion unanimously approved.

MOTION 2023-4-4: To approve the CSLA and component association letter of agreement as amended. Moved by Margaret Ferguson and seconded by Laureen Snook. Motion unanimously approved.

MOTION 2023-4-5: To award the Emerging Professionals Award to Yiwen Ruan. Moved by Chris Grosset and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2023-4-6: To award the Schwabenbauer Presidents' Award to Heather Cram. Moved by Chris Grosset and seconded by Bob Somers. Motion unanimously approved.

MOTION 2023-4-6: To approve the nomination of Candace Wasacase-Lafferty for CSLA Honourary Membership. Moved by Carolyn Woodland and seconded by Cameron DeLong. Motion unanimously approved.

MOTION 2023-4-7: That the CSLA adopt the United Nations Declaration of the Rights of Indigenous Peoples as a framework for action and decision-making. Moved by Hans Pfeil and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2023-4-8: That the Guide to Land Acknowledgements be approved as modified. Moved by Vanessa Jukes Strutt and seconded by Cameron DeLong. Motion unanimously approved.

MOTION 2023-4-9: To approve the following student travel grants:

Jordan Cantafio (Manitoba)

Adrienne Kou (Guelph)

Emma Dicks (Manitoba)

Jennifer Qian Wan (Guelph)

Emiley Switzer-Martell (Toronto)

Moved by Jane Welsh and seconded by Lauren Snook. Motion unanimously approved.

MOTION 2023-4-10: To approve John Zvonar's second and final 3-year mandate as Chair of the Cultural Landscapes and Legacy Committee. Moved by Carolyn Woodland and seconded by Tracey Hesse. Motion unanimously approved.

MOTION 2023-4-11: To approve Nastaran Moradinejad's second and final 2-year mandate as Chair of the Canadian Landscape Standard Steering Committee. Moved by Lauren Snook and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2023-4-12: To approve Grant Fahlgren's second and final 3-year mandate as Co-Chair of the Reconciliation Advisory Committee. And to approve Naomi Ratte's first 3-year mandate as Co-Chair of the Reconciliation Advisory Committee. Moved by Hans Pfeil and seconded by Bob Somers. Motion unanimously approved.

MOTION 2023-4-13: To approve Jane Welsh's 1-year re-appointment as Chair of the Committee on Climate Adaptation. Moved by Tracey Hesse and seconded by Cameron DeLong. Motion approved with one abstention (J. Welsh).

MOTION 2023-4-14: To approve Lina Al-Dajani's 3-year appointment as Chair of the JEDI Committee. Moved by Vanessa Jukes Strutt and seconded by Margaret Ferguson. Motion unanimously approved.

## February 15 (by videoconference)

MOTION: That Tracey Hesse be appointed the CSLA's representative to the CC-IUCN for a three-year mandate beginning in January 2023. Moved by Jane Welsh and seconded by Cameron DeLong. Motion approved on 7 December 2022 with one abstention (T. Hesse).

MOTION: That \$10,000 be drawn from UNA in 2023 to support an enhanced student travel grant program for the CSLA-SALA Congress. Moved by Bob Somers and seconded by Hans Pfeil. Motion approved on 8 December 2022.

MOTION: That the following candidates be invited to serve as external juror for the 2023 Awards of Excellence, in the following order of preference: Ken Greenberg, Christina Bagatavicius, Amanda O'Rourke. Moved by Bob Somers and seconded by Vanessa Jukes Strutt. Motion approved on 3 February 2023.

MOTION: That Catherine Berris be approved to stand for election as 2023 CSLA President-Elect, as recommended by the Nominating Committee. Moved by Carolyn Woodland and seconded by Bob Somers. Motion approved. 8 February 2023.

MOTION: To approve the base budget, additional survey and interviews of the InterGroup proposal for the Study on the Value of Landscape Architecture. Moved by Bob Evans and seconded by Cameron DeLong. Motion unanimously approved.

## 2022

### November 21, Lord Elgin Hotel, Ottawa

MOTION: To approve the minutes of the 22 September 2022 meeting as modified (adding Strutt to Vanessa Jukes in item 3). Moved by Chris Grosset and seconded by Tracey Hesse. Motion approved with one abstention.

MOTION: That the RFP for the Study on the Value of Landscape Architecture be approved. Moved by Carolyn Woodland and seconded by Michael Magnan. Motion approved.

MOTION: That Joanne Moran be appointed the Chair of the Finance and Risk Management Committee, from March to December, 2023. Moved by Cynthia Graham and seconded by Jane Welsh. Motion unanimously approved.

MOTION: That Cynthia Graham be re-appointed as Chair of the Finance and Risk Management Committee until March 2023. Moved by Chris Grosset and seconded by Vanessa Jukes Strutt. Motion unanimously approved.

MOTION: To approve the JEDI Action and Operational Plan. Moved by Bob Somers and seconded by Vanessa Jukes Strutt. Motion unanimously approved.

MOTION: To approve the JEDI Committee Terms of Reference. Moved by Vanessa Jukes Strutt and seconded by Michael Magnan. Motion unanimously approved.

MOTION: To approve the draft bylaws as amended for presentation to the membership at the 2023 AGM, pending legal review. Moved by Hans Pfeil and seconded by Carolyn Woodland. Motion unanimously approved.

MOTION: To approve the 2022 CSLA Committee Manual as modified. Moved by Margaret Ferguson and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To approve the CSLA Employee Handbook as modified. Moved by Jane Welsh and seconded by Carolyn Woodland. Motion unanimously approved.

MOTION: That the Executive Committee reviews and updates the CSLA Employee Handbook yearly for the approval of the Board. Moved by Hans Pfeil and seconded by Vanessa Jukes Strutt. Motion unanimously approved.

MOTION: That the position of Manager, Advocacy and Strategic Affairs be approved for staffing as modified. Moved by Vanessa Jukes Strutt and seconded by Bob Evans. Motion unanimously approved.

MOTION: That Heather Cram's term as co-chair of the LAAC be extended to June, 2023. Moved by Bob Evans and seconded by Hans Pfeil. Motion unanimously approved.

MOTION: That Cynthia Girling be appointed co-chair of the LAAC for a three-year mandate. Moved by Margaret Ferguson and seconded by Vanessa Jukes Strutt. Motion unanimously approved.

MOTION: To approve the draft CSLA's white paper on nature and mental health as modified for the final review and approval by the Executive Committee. Moved by Hans Pfeil and seconded by Bob Evans. Motion unanimously approved.

MOTION: That Yvonne Yeung and Michael Von Hausen be appointed Co-Chairs of the Awards of Excellence Committee for three/four year terms (TBD). Moved by Michael Magnan and seconded by Bob Somers. Motion unanimously approved.

MOTION: That the OALA's application for a CSLA Component Grant for a bilingual video in the amount of \$7,000 be approved. Moved by Tracey Hesse and seconded by Hans Pfeil. Motion approved with two abstentions (J. Welsh and M. Magnan).

MOTION: To approve the 2023 budget as proposed. Moved by Hans Pfeil and seconded by Jane Welsh. Motion unanimously approved.

### September 22 (by videoconference)

MOTION: To approve the 2026 CSLA-APALA Congress agreement as presented. Moved by Bob Somers and seconded by Michael Magnan. Motion unanimously approved.

MOTION: To approve the 2023 CSLA-SALA Congress Budget as presented. Moved by Laureen Snook and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: That the Archiving Policy and Guidelines be approved as modified. Moved by Laureen Snook and seconded by Chris Grosset. Motion unanimously approved.

MOTION: To draw \$5,000 from Unallocated Net Assets as a donation to the Todd Reade Memorial Fund. Moved by Chris Grosset and seconded by Margaret Ferguson. Motion unanimously approved.

### June 16 (by videoconference)

MOTION: That the Committee on Climate Adaptation Action Plan be approved with an amendment to the date (2022-2025). Moved by Jane Welsh and seconded by Bob Somers. Motion unanimously approved.

MOTION: That the 2022 Naylor Contract for the publication of LP magazine be approved. Moved by Cameron DeLong and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION: To approve the CSLA and Component Association Letter of Understanding as amended and instruct the Executive Director to forward it to the component associations for approval. Moved by Chris Grosset and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: That Landon Black be appointed as Co-Chair of the Committee on Human Health and Well-Being for a three-year mandate. Moved by Hans Pfeil and seconded by Vanessa Jukes-Strutt. Motion unanimously approved.

### April 7 (by videoconference)

MOTION: To appoint Tricia Wasney for a five-year term on the LAAC as the external professional member. Moved by Kathy Dunster and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To engage Stephanie Rolley to review the LAAC standards, beginning in 2022, and draw \$10,000 from unallocated net assets in 2023 to cover the cost of the review which, beginning in 2022, will be paid via the LAAC Administration Budget and the 2020 Motion to Support the Revision of the Standards, for a total cost of \$25,000 for the project. Moved by Hope Parnham and seconded by Laureen Snook. Motion unanimously approved.

MOTION: To award the 2022 Schwabenbauer Presidents' Award to Jean Trottier. Moved by Hope Parnham and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To award the 2022 Teaching Award to Robert Wright. Moved by Chris Grosset and seconded by Kathy Dunster. Motion unanimously approved.

MOTION: To approve the L|P Policy as modified. Moved by Chris Grosset and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION: To approve the 90th Anniversary Task Force plan and draw the following amounts from unallocated net assets: in 2022, \$4,000, in 2023, \$5,000, in 2024, \$4,000, to top up previously approved amounts. Moved by Laureen Snook and seconded by Cameron DeLong. Motion unanimously approved.

## February 10 (by videoconference)

MOTION: To ratify the LP Editorial Board's election of Ryan Wakshinski as Chair of the LP Editorial Board. Motion moved by David Bodnarchuk and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: To approve Margot Long, BCSLA, FCSLA, for a three-year term as member of the Landscape Architecture Accreditation Council. Moved by Kathy Dunster and seconded by Margaret Ferguson, Motion unanimously approved.

MOTION: That Micheal Williamson and Karen Schlemkevich be appointed co-chairs of the Human Health and Well Being Committee for a three-year term and that the Board thanks Kathy Dunster for her term chairing the committee. Moved by Cameron DeLong and seconded by Hope Parnham. Motion unanimously approved.

MOTION: That the CSLA endorse the CIF's 2 Billion Trees Program. Moved by David Bodnarchuk and seconded by Kathy Dunster. Motion unanimously approved.

## 2021

### November 8-9 (Lord Elgin Hotel, Ottawa)

MOTION 2021-11-03: That Cynthia Graham be appointed the Chair of the Finance and Risk Management Committee for 2022. Moved by Jane Welsh and seconded by David Bodnarchuk. Motion unanimously approved.

MOTION 2021-11-04: To approve the 2022 Congress budget as presented. Moved by Kathy Dunster and seconded by Michael Magnan. Motion unanimously approved.

MOTION 2021-11-05: That the CSLA's 90th Anniversary Task Force explore a commemorative coin to celebrate the 90th anniversary. Moved by Laureen Snook and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2021-11-06: To approve the proposal by Vineland to re-write the soils section of the Canadian Landscape Standard with the added advice of the CSLA Board. Moved by Laureen Snook and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2021-11-07: To approve the 2022 budget as proposed. Moved by Margaret Ferguson and seconded by David Bodnarchuk. Motion unanimously approved.

MOTION: To approve the Audit Policy as revised. Moved by Hans Pfeil and seconded by Michael Magnan. Motion unanimously approved.

MOTION: To approve the Congress Policy and Guidelines as modified. Moved by David Bodnarchuk and seconded by Laureen Snook. Motion unanimously approved.

MOTION: To approve the 2021 CSLA Board Manual as modified. Moved by Hope Parnham and seconded by Jane Welsh. Motion unanimously approved.

### September 15 (by email)

MOTION: THAT the CSLA endorse the IFLA Climate Action Commitment. Moved by Hope Parnham and seconded by Jane Welsh. Motion approved.

### September 9 (by videoconference)

MOTION: That the revised Guidelines on the External Juror Position in the CSLA Awards of Excellence Jury be approved. Moved by Hope Parnham and seconded by Laureen Snook. Motion unanimously approved.

## June 23 (by videoconference)

MOTION: To recognize Chris Grosset's engagement, time and sharing of knowledge on the Reconciliation portfolio and training program. Moved by David Bodnarchuk and seconded by Carol Craig. Motion unanimously approved.

## April 28 (by videoconference)

MOTION 2021-4-3: To approve drawing \$15,000 from unallocated net assets to increase the Component Grant budget, bringing its total to \$20,000 for 2021. Moved by Cynthia Graham and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION 2021-4-4: To approve the Committee on Human Health and Well-Being terms of reference and action plan as amended. Moved by Margaret Ferguson and seconded by Tracey Hesse Motion unanimously approved.

MOTION 2021-4-5: To approve the joint CSLA-OALA RFP to hire a JEDI consultant. Moved by Glenn O'Connor and seconded by David Bodnarchuk. Motion unanimously approved.

MOTION 2021-4-6: To approve the joint CSLA-CNLA RFP to hire a consultant to draft a revised soils section for the Canadian Landscape Standard. Moved by Glenn O'Connor and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2021-4-7: To approve drawing up to \$35,000 from unallocated net assets to support the consultant hired to draft the revised soils section in the Canadian Landscape Standard, amount to be matched by CNLA, and this motion contingent on that matching. Moved by Glenn O'Connor and seconded by Carol Craig. Motion unanimously approved.

MOTION 2021-4-8: To approve the CSLA's Committee on Climate Adaptation's Nature-Based Solutions white paper. Motion unanimously approved. Moved by Glenn O'Connor and seconded by Doris Chee. Motion unanimously approved.

MOTION 2021-4-9: That the 2021 Emerging Professionals Award be awarded to Grant Fahlgren. Moved by Katherine Dunster and seconded by David Bodnarchuk. Motion unanimously approved.

MOTION 2021-4-10: That the 2021 Lifetime Achievement Award be awarded to Danièle Routaboule. Moved by Tracey Hesse and seconded by Katherine Dunster. Motion unanimously approved.

## March 23 (by videoconference)

MOTION: That the CSLA increase its 2022 dues for full members by 5\$ to 205\$ and associate member dues by 2\$ to 22\$. This increase is to cover the cost-of-living increases and enhance the support of programs. Student membership to remain free. Motion moved by Glenn O'Connor and seconded by Matthew Mills. Motion unanimously approved.

MOTION: To approve the 2021 Board Manual as presented. Moved by Glenn O'Connor and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION: To approve the Annual General Meeting Policy as presented. Moved by Carol Craig and seconded by Matthew Mills. Motion unanimously approved.

MOTION: To approve the Privacy Policy as presented. Motion moved by Glenn O'Connor and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: To approve the Policy and Procedure on the Orientation of Board Directors as presented. Moved by Matthew Mills and seconded by Tracey Hesse. Motion unanimously approved.

MOTION: To renew Vincent Asselin's term as IFLA Delegate for a second, three-year, final term as CSLA's IFLA Delegate. Moved by Kathy Dunster and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION: To approve the Cultural Landscapes Committee Terms of Reference as amended. Moved by Carolyn Woodland and seconded by Glenn O'Connor. Motion unanimously approved.

## January 27 (by videoconference)

MOTION: To create a 90th Anniversary Celebration Task Force to develop a plan for the Board's approval. Moved by Laureen Snook and seconded by Carolyn Woodland. Motion unanimously approved.

MOTION: To approve the 2021 CSLA-LACF Management Contract as presented. Moved by Glenn O'Connor and seconded by David Bodnarchuk. Motion unanimously approved.

MOTION: To approve the revised 2021 CSLA-OALA Congress Agreement as presented. Moved by David Bodnarchuk and seconded by Glenn O'Connor. Motion approved with two abstentions (D. Chee and C. Graham).

MOTION: To approve the bylaw changes as modified for approval by the membership at the 2021 AGM. Motion moved by Doris Chee and seconded by Laureen Snook. Motion unanimously approved.

## 2020

### November 5-6 (by videoconference)

MOTION: That Cynthia Graham, OALA, CSLA, be appointed Chair of the Finance and Risk Management Committee for 2021. Moved by Glenn O'Connor and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: That the revised Governor General's Medal guidelines for 2022 be approved as presented. Moved by Glenn O'Connor and seconded by Kathy Dunster. Motion unanimously approved.

MOTION: To combine the CSLA President's Award and CSLA Schwabenbauer Award, to be named the CSLA Schwabenbauer Award for Service and modify the award to be by nomination OR by selection by the current CSLA President. Moved by Margaret Ferguson and seconded by David Bodnarchuk. Motion unanimously approved.

MOTION: To approve the Community Service Award as presented. Moved by Glenn O'Connor and seconded by Trevor Tumach. Motion unanimously approved.

MOTION: To approve the Teaching Award as presented. Moved by Glenn O'Connor and seconded by Matthew Mills. Motion unanimously approved.

MOTION: To approve Kathy Dunster as chair of the Committee on Health and Human Well-Being for a three-year term. Moved by Glenn O'Connor and seconded by Doris Chee. Motion unanimously approved.

MOTION: To approve John Zvonar as chair of the Committee on Cultural and Historic Landscapes for a three-year term. Moved by Margaret Ferguson and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION: To draw \$5,000 from unallocated net assets to support the review of the LAAC Standards. Moved by Kathy Dunster and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION: To approve the CLS Steering Committee Terms of Reference as presented. Moved by Glenn O'Connor and seconded by Carol Craig. Motion unanimously approved.

MOTION: To approve NuALA's application to the component grant program in the amount of 5,000\$. Moved by Kathy Dunster and seconded by Matthew Mills. Motion approved with one abstention (Cameron DeLong).

MOTION: To endorse the Urban Forests Project and provide in-kind contributions as required. Moved by Kathy Dunster and seconded by David Bodnarchuk. Motion unanimously approved.

MOTION: To approve the 2021 budget as presented. Moved by Margaret Ferguson and seconded by Glenn O'Connor. Motion unanimously approved.

## September 10 (by teleconference)

MOTION: To approve the proposed 2021 Congress budget. Moved by Carol Craig and seconded by Carolyn Woodland. Motion unanimously approved.

MOTION: To approve the Cultural and Historic Landscapes Committee Terms of Reference and instruct the Executive Director to call for volunteers and strike a committee. Moved by Glenn O'Connor and seconded by Carolyn Woodland. Motion unanimously approved.

MOTION: To approve the CSLA licensure policy as presented and instruct the Executive Director to communicate the policy to component associations. Moved by Glenn O'Connor and seconded by Carol Craig. Motion unanimously approved.

MOTION: To establish the CSLA Task Force on Diversity and Equity in Landscape Architecture and issue a call for volunteers. The objectives of this task force will be to create a Diversity and Equity Policy including an Action Plan by April 2021, in collaboration with the CSLA staff and an external consultant, for approval by the Board of Directors. Moved by David Bodnarchuk and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION: To approve the CSLA Statement on Equity and Diversity with a proviso that this is a first step in the process and instruct the Executive Director to communicate the statement. Moved by Carol Craig and seconded by Doris Chee.

MOTION: To instruct the Finance and Risk Management Committee to review a potential for expenses up to \$10 000 in the 2021 budget for expenses related to the consultant. Moved by Glenn O'Connor and seconded by Trevor Tumach. Motion unanimously approved.

MOTION: To approve the Human Health and Well-Being in the Profession terms of reference and ask the committee to address the Nursing Home proposal. Moved by Glenn O'Connor and seconded by Matthew Mills. Motion unanimously approved.

MOTION: To endorse the Year of the Garden Proposal. Moved by Kathy Dunster and seconded by Doris Chee. Motion unanimously approved.

## June 23 (by teleconference)

MOTION: To approve the CSLA's Statement on Reconciliation as presented. Moved by Glenn O'Connor and seconded by Jean Landry. Motion unanimously approved.

MOTION: That the Board appoint Grant Fahlgren as Reconciliation Representative to the Board to provide updates on the Reconciliation Advisory Committee as required, represent the issue publicly for the CSLA, and participate in occasional meetings in an ex-officio capacity, such as the Board meeting held in conjunction with the yearly CSLA Congress. Moved by Jean Landry and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: To approve the political engagement framework as presented. Moved by Glenn O'Connor and seconded by Kathy Dunster. Motion approved with one nay (Margaret Ferguson).

MOTION: To approve the 2021 CSLA-OALA Congress Agreement as presented. Moved by David Bodnarchuk and seconded by Cameron DeLong. Motion unanimously approved.

MOTION: To approve the revised 2021 Awards of Excellence Submission Guidelines as presented. Moved by Carolyn Woodland and seconded by Jean Landry. Motion unanimously approved.

MOTION: To approve the modified Awards of Excellence Juror nominations process in principle and instruct the Executive Director to seek feedback from the component associations. Moved by Jean Landry and seconded by Carolyn Woodland. Motion unanimously approved.

MOTION: To postpone the launch of the Student Project Award of Excellence to 2021 and to approve the proposed alternative to the Student Awards for 2020. Moved by Margaret Ferguson and seconded by Doris Chee. Motion unanimously approved.

## April 29 (by teleconference)

MOTION: That the CSLA not enact the yearly cost of living increase to membership dues for 2021 and maintain said dues at the 2020 rate of \$200 per year for full members and \$20 per year for associate (intern) members in respect of the unknown impact of COVID-19 on the profession.

MOTION: To approve the 2022 Congress agreement with APALA as presented.

MOTION: To approve the draft Strategic Plan 2021-23 as presented (or as modified) for presentation at the 2020 Annual General Meeting.

MOTION: To approve the nomination of Grant Fahlgren as Chair of the Reconciliation Advisory Committee for a three year renewable term.

MOTION: To extend the Board's thanks to Chris Grosset for his leadership in and advocacy of Reconciliation and the profession.

### April 14 (by email)

MOTION: That the nomination of Carolyn Woodland, OALA, FCSLA, for CSLA president-elect, as submitted by the Nomination Committee, be approved. Moved by Kathy Dunster and seconded by David Bodarchuk. Motion unanimously approved.

### April 2 (by email)

MOTION: To reschedule the 2020 CSLA-AALA Congress to November 27-30, 2020, at the Hyatt Regency in Calgary, but hold the CSLA AGM in June virtually. Moved by Jean Landry, seconded by Nastaran Maradinejad. Motion approved with one against.

### March 4 (by teleconference)

MOTION: To approve the 2024 Congress Agreement and MALA as modified, by including the trade show and sponsorship in the responsibility of the CSLA and under the supervision of the Executive Director. Moved by David Bodnarchuk and seconded by Jean Landry. Motion unanimously approved.

MOTION: To approve Jane Welsh as Chair of the Committee on Climate Adaptation for a three year renewable term as of the end of June 2020. Moved by Cynthia Graham and seconded by Nastaran Moradinjad. Motion unanimously approved.

MOTION: To express the Board's and the CSLA membership's thanks and gratitude for Colleen Mercer Clarke's unyielding and dedicated service as Chair of the Committee on Climate Adaptation over the past six years. Moved by Jean Landry and seconded by Cynthia Graham. Motion unanimously approved.

## 2019

### November 7-8 (Ottawa, ON)

MOTION 2019-11-3: THAT the CSLA endorse in principle a management agreement between the CSLA and the LACF, beginning 1 January 2020, with said agreement to be approved by the Board at a later date. Moved by David Bodnarchuk and seconded by Hope Parnham. Motion unanimously approved.

MOTION 2019-11-4: That Cynthia Graham, OALA, CSLA, be appointed Chair of the Finance and Risk Management Committee for 2020. Moved by Arnis Budrevics and seconded by Nastran Moradinejad. Motion unanimously approved.

MOTION 2019-11-5: That the CSLA Board extends its thanks to Arnis Budrevics for his extended period of service to the CSLA as Chair of the Finance Committee, and Finance and Risk Management Committee. Moved by Nastaran Moradinejad and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2019-11-6: THAT the CSLA maintain its IFLA membership in 2020 and instruct the IFLA delegate to continue monitoring the IFLA's governance. Moved by Hope Parnham and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION 2019-11-7: That the CSLA IFLA delegate shall fill two roles, as delegate to the IFLA World Council (WC) and delegate to the IFLA Americas Region (AR).  
And that the annual budget for travel costs for the delegate will account for attendance at the annual meeting of each, as may be scheduled separately or as may be held in coordination with one another.

Further that the IFLA delegate may send an alternative CSLA Board representative in their place, when necessary or when an alternative is attending under a different role.

Moved by Jean Landry and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2019-11-8: That the CSLA will submit to the IFLA Exco and/or IFLA World Council a request that they change the current schedule of the World Council AGM and International Congress from an annual event to a bi-annual event (effective after the 2021 events for which planning has already begun). This change is necessary to reduce the organization's carbon footprint in response to the Climate and Biodiversity Emergency Declaration; and  
That the CSLA make this request known to the other IFLA national and regional member associations and encourage them to do the same.

Moved by Hope Parnham and seconded by Kathy Dunster. Motion unanimously approved.  
Motion unanimously approved.

MOTION 2019-11-9: That the Strategic Plan Committee for 2021-2023 be instructed to include the Landscape Architecture and Health plan in the 2021-2023 Strategic Plan. Moved by Jean Landry and seconded by Natalie Goulet-Sorenson. Motion unanimously approved.

MOTION 2019-11-10: That the Cultural and Historic Landscapes Committee be established and its responsibilities to include the Legacy Project Award and monitoring cultural and historic landscapes as proposed. Moved by Jean Landry and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION 2019-11-11: That the Student Award of Excellence be approved as presented. Moved by Nastaran and seconded by Matt Williams. Motion unanimously approved.

MOTION 2019-11-12: That the APALA Video Communication Project be approved in the component grant program for 2019. Motion unanimously approved. Moved by Kathy Dunster and seconded by Jean Landry. Motion approved with one abstention (M. Mills).

MOTION 2019-11-13: That the CSLA endorse the concept of Board Champions and that the guidelines be included in the Board Manual. Moved by Jean Landry and seconded by Matthew Mills. Motion unanimously approved.

MOTION 2019-11-14: To approve the October 2019 Board Manual as presented. Moved by Hope Parnham and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION 2019-11-15: That the Reserve Fund Policy be approved as presented. Moved by Arnis Budrevics and seconded by Jean Landry. Motion unanimously approved.

MOTION: To approve the 2020 budget as modified. Moved by Arnis Budrevics and seconded by Matthew Mills. Motion unanimously approved.

## September 3rd

MOTION 2019.9.4: To approve the updated Terms of Reference for the Canadian Landscape Standard Steering Committee as presented with the proviso that the representation of the North on the committee will be further explored. Moved by Nastaran Moradinejad and seconded by Hope Parnham. Motion unanimously approved.

MOTION 2019.9.5: To approve the revised submission guidelines for the 2020 Awards of Excellence as amended. Moved by Cameron DeLong and seconded by Doris Chee. Motion unanimously approved.

MOTION 2019.9.6: That Kathy Dunster be appointed the CSLA representative on the CC-IUCN for a 3-year term beginning in September 2019. Moved by Nastaran Moradinejad and seconded by Doris Chee. Motion approved with one abstention (K. Dunster).

MOTION 2019.9.7: To approve the Student Award of Excellence in principle and instruct the Executive Committee and Awards of Excellence Committee to approve the final guidelines and submission form for distribution in the Fall of 2019. Moved by Cameron DeLong and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the 2021 CSLA Congress planning details as follows:  
Location – Shaw Centre, Ottawa

Date – May 27-29, 2021

Theme – Climate Adaptation (final theme to be developed)

and instruct the Executive Director to finalize the agreement with the Shaw Centre as proposed.

Moved by Nastaran Moradinejad and seconded by Cynthia Graham. Motion unanimously approved.

MOTION: To approve Mary-Ellen Tyler's request to use the name Canadian Landscape Charter for the new University of Calgary scholarship, pending approval of said scholarship by the LACF.

Moved by Margaret Ferguson and seconded by Hope Parnham. Motion unanimously approved.

## May 6th (Vancouver, BC)

MOTION 2019.5.4: That the dues for 2020 be raised from 175\$ to 200\$. Moved by Glenn O'Connor and seconded by Jean Landry. Motion unanimously approved.

MOTION 2019.5.5: That the Bank of Canada cost of living increase be automatically applied to CSLA dues on a yearly basis, starting in 2021, to cover the cost of the CSLA operating expenses. Moved by Vincent Asselin and seconded by Trevor Tumach. Motion approved with one against.

MOTION 2019.5.6: To approve the 2020 Congress budget as proposed. Moved by Natalie Goulet-Sorenson and seconded by Vincent Asselin. Motion unanimously approved.

MOTION 2019.5.7: To approve the publishing contract with Naylor as proposed. Moved by Vincent Asselin and seconded by Natalie Goulet-Sorenson. Motion unanimously approved.

MOTION 2019.5.8: To approve the Liveable Communities Brief as modified. Moved by Kathy Dunster and seconded by Vincent Asselin. Motion unanimously approved.

MOTION 2019.5.9: To approve the 2019 'Raising the Profile of the Profession, the L.A.W. Campaign' as presented. Moved by Glenn O'Connor and seconded by Trevor Tumach. Motion approved with one abstention and one against.

MOTION 2019.5.10: To approve the Governor General's Medal in Landscape Architecture guidelines as approved, as modified. Moved by Vincent Asselin and seconded by Cameron DeLong. Motion unanimously approved.

## March 22nd (by teleconference)

MOTION 2019-3-2: To approve the nomination of Maurice Nelischer for the 2019 CSLA Teaching Award. Moved by Glenn O'Connor and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2019-3-3: To approve the student congress travel grant for Peggy Wong. Moved by Glenn O'Connor and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2019-4-4: To approve the recommendation that CSLA become a member of the CC-IUCN. Moved by Kathy Dunster and seconded by Doris Chee. Motion unanimously approved.

## January 17th (?)

MOTION 2019-1-3: That the file on the creditors of the WDSO be closed. Moved by Vincent Asselin and seconded by Jean Landry. One abstention (M. Ferguson). Motion approved.

MOTION 2019-1-4: To approve the application guidelines and form for the Component Grant Program as modified. Moved by Margaret Ferguson and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2019-1-5: That Hope Parnham would stand as 2019-2020 CSLA President-Elect. Moved by Vincent Asselin and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2019-1-6: To approve the Code of Conduct on Invasive Species as presented. Moved by Kathy Dunster and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2019-1-7: That Vincent Asselin be appointed the CSLA IFLA delegate to finish Claude Potvin's previous term. Moved by Jean Landry and seconded by Hope Parnham. Motion approved with one abstention (Vincent Asselin).

## 2018

### November 5th & 6th 2018 (Ottawa, ON)

MOTION 2018-11-4: To approve the 2019 CSLA Congress Budget as modified. Moved by Margaret Ferguson and seconded by Chantal Alary. Motion unanimously approved.

MOTION 2018-11-5: That the Executive Director advise members of the status of the WDSO. Further, the Executive Director is tasked with identifying which CSLA member speakers still have unpaid expenses, not honorariums. Moved by Vincent Asselin and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2018-11-6: To instruct the Executive Director to hire a Communications Coordinator for the CSLA beginning in 2019. Moved by Glenn O'Connor and seconded by Jean Landry. Motion unanimously approved.

MOTION 2018-11-7: To approve Arnis Budrevics as Chair of the CSLA Finance Committee for the 2019 calendar year. Moved by Margaret Ferguson and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2018-11-8: To approve the Public and Professional Relations Committee Terms of Reference. Moved by Natalie Goulet-Sorenson and seconded by Jean Landry. Motion unanimously approved.

MOTION 2018-11-9: That the CSLA adopts the Joint Statement from Canada's National Professional Associations: Advancing Integrated Climate Action as presented. Moved by Kathy Dunster and seconded by Vincent Asselin. Motion unanimously approved.

MOTION 2018-11-10: That the Chair of the Committee on Climate Adaptation report back to the CSLA Board with an operational plan and associated costs for the Joint Statement by the next Board meeting. Moved by Glenn O'Connor and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2018-11-11: That CSLA pays IFLA dues for 2019 and re-evaluate our membership in a year. Moved by Vincent Asselin and seconded by Jean Landry. Motion approved with one opposed (G. O'Connor).

MOTION 2018-11-12: To approve the Reconciliation Action Plan as modified. Moved by Trevor Tumach and seconded by Chantal Alary. Motion unanimously approved.

MOTION 2018-11-13: To approve the Canadian Landscape Charter and Portfolio action plan as presented with the proviso that the 2020 budget would be presented to the Board for approval in the Fall of 2019. Moved by Kathy Dunster and seconded Hope Parnham. Motion unanimously approved.

MOTION 2018-11-14: That the ExCom decision not to lay a wreath on Remembrance Day was upheld and the CSLA staff is instructed to prepare a message acknowledging Remembrance Day and requesting veteran members to identify themselves to the Society. Moved by Vincent Asselin and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2018-11-15: To approve the Committee Manual, and the revised CSLA Committee Structure, as modified. Moved Jean Landry and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION 2018-11-16: To extend the Component Advocacy Grant to component continuing education activities and instruct the Executive Director to modify the guidelines and application forms accordingly for the Board's approval. Moved by Margaret Ferguson and seconded by Jean Landry. Motion approved with one abstention (G. O'Connor).

MOTION 2018-11-17: To approve the revised Student and Intern Travel Bursary as modified, adding the University of Calgary. Moved by Glenn O'Connor and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2018-11-18: To approve The Portage Group proposal for the 2019 Compensation and Benefits Survey, drawing an additional 2,000\$ from unallocated net assets. Moved by Hope Parnham and seconded by Jean Landry. Motion unanimously approved.

MOTION 2018-11-19: To approve the proposal for Frederick Todd as a person of national historic significance and to submit it to Historic Monuments and Sites Board of Canada. Moved by Margaret Ferguson and seconded by Hope Parnham. Motion unanimously approved.

MOTION 2018-11-20: To invite Alex Bozicovic, architecture critic for the Globe and Mail, to be the 2019 Awards of Excellence external juror and, to approve Michael Cox, President of RAIC, as an alternate. Moved by Glenn O'Connor and seconded by Jean Landry. Motion unanimously approved.

MOTION 2018-11-21: To approve the revised Annual General Meeting Policy as presented. Moved by Glenn O'Connor and seconded by Chantal Alary. Motion unanimously approved.

MOTION 2018-11-21: To approve the draft LP Magazine Request for Proposals as presented. Moved by Glenn O'Connor and seconded by Chantal Alary. Motion unanimously approved.

MOTION 2018-11-22: To approve the College of Fellows Bylaws as presented. Moved by Kathy Dunster and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2018-11-23: To approve Bernard Saint-Denis as a member of LAAC beginning in 2019. Moved by Jean Landry and seconded by Natalie Goulet-Sorenson. Motion unanimously approved.

MOTION 2018-11-24: That the points 10.7.1 be modified as follows: A Congress of the Society's membership is hosted yearly, usually in partnership with a Component at such place and on such date as the Board shall approve on recommendation of the committee responsible for the planning and that the point 10.7.2 be modified as follows: The location for the congress shall be chosen from across Canada to ensure that all geographic areas capable of welcoming the congress are visited on a rotating basis. Moved by Glenn O'Connor and seconded by Doris Chee. Motion unanimously approved.

MOTION 2018-11-25: To establish a Technology Upgrade Fund for the CSLA drawing 5,000\$ from Unallocated Net Assets in 2019. Moved by Chantal Alary and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2018-11-26: To draw up to 4,000\$ in 2019 from Unallocated Net Assets to support applications for the 2019 Component Advocacy Grant. Moved by Natalie Goulet Sorenson and seconded by Hope Parnham. Motion unanimously approved.

MOTION 2018-11-27: To support the Canadian Landscape Charter Engagement proposal by drawing from Unallocated Net Assets in the following amount: 27,000\$ in 2019 to be carried forward to 2020 as required. Moved by Cameron DeLong and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2018-11-28: To draw up to 4,400\$ from UNA to top up the salary for the communications coordinator if required. Moved by Glenn O'Connor and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2018-11-29: To approve the 2019 CSLA budget as modified. Moved by Glenn O'Connor and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2018-11-30: That the CSLA Board congratulate the LAND-TERRE design alliance and emphasize our shared strategic objectives. Moved by Jean Landry and seconded by Cameron DeLong. Motion unanimously approved.

MOTION 2018-11-31: That the CSLA develop a position on the merits of title and name acts, as well as practice acts or orders. Moved by Jean Landry and seconded by Trevor Tumach. Motion unanimously approved.

MOTION 2018-11-32: To instruct the Executive Director to propose a plan to advocate for the benefits of landscape architecture on health and well-being. Moved by Glenn O'Connor and seconded by Doris Chee. Motion unanimously approved.

## June 25<sup>th</sup> (by teleconference)

MOTION 2018-6-4: That the CSLA applies to the Smart Cities Community Support Program, to be reviewed by the Board and approved by the Executive Committee. Moved by Glenn O'Connor and seconded by Jean Landry. Motion unanimously approved.

MOTION 2018-6-5: That the CSLA submits a brief to the 2019 pre-budget consultations, and that the brief be approved by the Executive Committee. Moved by Jean Landry and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION 2018-6-6: To approve the Committee on Climate Adaptation's Terms of Reference. Moved by Kathy Dunster and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2018-6-7: That the Tri-Council Funding Task Force be mandated for another year of activity, until 2019, with its current membership and terms of reference. Moved by Glenn O'Connor and seconded by Doris Chee. Motion unanimously approved.

MOTION 2018-6-8: That the Board endorses Canadian Landscape Charter Action Plan with further detail and a budget to be submitted at the November 2018 Board meeting. Moved by Kathy Dunster and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION 2018-6-9: To approve Barbara Myers as the new LAAC member. Moved by Glenn O'Connor and seconded by Jean Landry. Motion unanimously approved.

### April 4<sup>th</sup> (Toronto, ON)

MOTION 2018-4-4: That the College of Fellows Legacy Project collecting biographies and images of each CSLA Fellow be approved. Moved by Kathy Dunster and seconded by Sarah Culp. Motion unanimously approved.

MOTION 2018-4-5: That the CSLA withholds its dues until the IFLA delegate renders a report in the Fall 2018. Moved by Glenn O'Connor and seconded by Arnis Budrevics. Two in favour, 2 abstentions. The motion fell.

MOTION 2018-4-6: That the CSLA pays IFLA dues for 2018, together with a letter, expressing serious concerns and indicate that the dues are being paid under protest. Moved by Gordon Smith and seconded by Jean Landry. Motion approved with one opposed (Glenn O'Connor).

MOTION 2018-4-8: To appoint Leanne Muir the Awards of Excellence Committee Chair starting in the Fall, 2018. Moved Gordon Smith and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2018-4-9: To endorse in principle the Invasive Species Workgroup Code of Conduct and request that the workgroup provide a final code for the Board's review. Moved by Kathy Dunster and seconded by Margaret Ferguson. Motion unanimously approved.

### January 11th (by teleconference)

MOTION 2018-1-3: That Laureen Snook and Glenn O'Connor's names be allowed to stand for the position of 2018 CSLA President Elect. Moved by Nastaran Moradinejad and seconded by Sarah Culp. Motion approved with one abstention (Trevor Tumach).

MOTION 2018-1-4: That the Advocacy Committee's Terms of Reference and Action Plan be approved as presented. Moved by Monica Giesbrecht and seconded by Nastran Moradinejad. Motion unanimously approved.

MOTION 2018-1-5: That the CSLA submits a nomination for Humphrey Carver and Frederick Todd as a person of national historic significance. Moved by Kathy Dunster and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2018-1-6: That the draft CSLA bylaws be approved as amended for presentation to the AGM. Moved by Nastaran Moradinejad and seconded by Kathy Dunster. Motion unanimously approved.

## 2017

### December 14<sup>th</sup> (by teleconference)

MOTION 2017-12-3: To approve the 2018 budget as presented. Moved by Arnis Budrevics and seconded by Sarah Culp. Motion unanimously approved.

MOTION 2017-12-4: To approve 10,000\$ from UNA in 2018 to support the Compensation and Benefits Survey. Moved by Nastaran Moradinejad and seconded by Jean Landry. Motion unanimously approved.

MOTION 2017-12-5: To approve the 2018-2020 CSLA Strategic Plan in principle and present it to the membership for approval at the April, 2018 AGM. Moved by Sarah Culp and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION 2017-12-6: To circulate the revised Indigenous Issues Task Force Discussion Document to the membership for information. Moved by Jean Landry and seconded by Kathy Dunster. Motion unanimously approved.

### October 15<sup>th</sup> (Montreal, PQ)

MOTION 2017-10-3: To approve the Committee Review as modified and instruct the Executive Director to undertake the re-organization of the CSLA's Committees, Task Forces and Workgroups accordingly. Moved by Arnis Budrevics and seconded by Monica Giesbrecht. Motion unanimously approved.

MOTION 2017-10-4: To approve the Finance Committee as a by-law mandated committee, and instruct the Executive Director to prepare the by-laws modification for approval at the next Annual General Meeting, pending legal review. Moved by Arnis Budrevics and seconded by Gordon Smith. Motion unanimously approved.

MOTION 2017-10-5: To approve the 2020 Congress to be held in partnership with the AALA in Edmonton or Calgary, and instruct the Executive Director to strike an agreement with the AALA

for the Board's approval. Moved by Gordon Smith and seconded by Margaret Ferguson. Motion approved with one abstention.

MOTION 2017-10-6 : That Arnis Budrevics be appointed Chair of the CSLA Finance Committee for 2018. Moved by Gordon Smith and seconded by Sarah Culp. Motion unanimously approved.

MOTION 2017-10-6: That Jon Sagi be appointed to the Finance Committee. Moved by Arnis Budrevics and seconded by Nastaran Moradinejad. Motion approved with one abstention.

MOTION 2017-10-7: To endorse the Proposal: Strengthening Ties and Consolidating our Relationship with the American Society of Landscape Architects as modified and instruct the Executive Director to integrate its proposals into the CSLA's management. Moved by Monica Giesbrecht and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION 2017-10-8: To approve the LACF Letter of Understanding as modified and instruct the Executive Director to present it for the LACF's approval. Moved by Nastaran Moradinejad and seconded by Monica Giesbrecht. Motion approved with one abstention.

MOTION 2017-10-9 : To approve the College of Fellows request for the membership pin. Moved by Monica Giesbrecht and seconded by Sarah Culp. Motion approved with one abstention and one nay.

MOTION 2017-10-10: To approve the revised Governor General's Medal in Landscape Architecture Guidelines as modified. Moved by Jean Landry and seconded by Jon Sagi. Motion unanimously approved.

MOTION 2017-10-11: To approve Catherine Osborne as external juror for the 2018 Awards of Excellence. Moved by Monica Giesbrecht and seconded by Hope Parnham. Motion unanimously approved.

MOTION 2017-10-12: To approve the October 2017 Board manual as modified. Moved by Gordon Smith and seconded by Cameron DeLong. Motion unanimously approved.

MOTION 2017-10-13: To approve the revised Annual General Meeting policy as modified. Moved by Trevor Tumach and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2017-10-14: To endorse the Developing Resilience in Negotiation proposal as modified. Moved by Monica Giesbrecht and seconded by Jean Landry. Motion unanimously approved.

## August 22

MOTION 2017-8-1: To approve the agenda as modified. Moved by Sarah Culp and seconded by Jean Landry. Motion unanimously approved.

MOTION 2017-8-2: To approve the minutes of the 16 May 2017, CSLA Board meeting as presented. Moved by Margaret Ferguson and seconded by Jean Landry. Motion unanimously approved.

MOTION 2017-8-3: To approve the minutes of the 6 June 2017, CSLA Board meeting as presented | as modified. Moved by Sarah Culp and seconded by Jean Landry. Motion unanimously approved.

MOTION 2017-8-4: To approve Claude Potvin as the IFLA Delegate for a term beginning in January 2018 and ending in January 2021. Moved by Margaret Ferguson and seconded by Jean Landry. Motion unanimously approved.

MOTION 2017-8-5: That Monica Giesbrecht be appointed Chair of the Advocacy Task Force for a two year term, beginning in the Fall of 2017. Moved by Gordon Smith and seconded by Margaret Ferguson. Motion unanimously approved.

MOTION 2017-8-6: That Sean Kelly be awarded the 2017 Teaching Award. Moved by Sarah Culp and seconded by Cameron DeLong. Motion unanimously approved.

MOTION 2017-8-7: That the Amis de la Montagne be awarded the 2017 Community Service Award. Moved by Jean Landry and seconded by Kathy Dunster. Motion unanimously approved.

MOTION 2017-8-8: That Nathalie Goulet Sorensen be awarded the 2017 Emerging Professionals Award. Moved by Jon Sagi and seconded by Sarah Culp. Motion unanimously approved.

MOTION 2018-8-9: That Doug Olson be awarded the 2017 Lifetime Achievement Award. Moved by Vincent Asselin and seconded by Jonathan Sagi.

## June 6 (by e-mail)

MOTION 2017-6-1: Moved by Jean Landry and seconded by Arnis Budrevics that the CSLA ratifies the IFLA Global Climate Change Accord. Motion unanimously approved.

## May 16

MOTION 2017-5-1: Moved by Vincent Asselin and seconded by Trevor Tumach to approve the agenda as proposed. Motion unanimously approved.

MOTION 2017-5-2: Moved by Sarah Culp and seconded by Dan Glenn to approve the minutes of the March 30th, 2017, CSLA Board meeting as modified. Motion unanimously approved.

MOTION 2017-3-4: Moved by Nastaran Moradinejad and seconded by Sarah Culp that Vincent Asselin and Gordon Smith form the IFLA Delegate Nominating Committee. Motion unanimously approved.

MOTION 2017-5-3: Moved by Robert Norman and seconded by Margaret Ferguson to endorse the outline of the CSLA's 2018 Budget Brief Submission and instruct the Communications Advisor to write the brief in collaboration with the Executive Director for approval by the ExCom. Motion unanimously approved.

MOTION 2017-5-5: Moved by Robert Norman and seconded by Trevor Tumach to approve the Guidelines for the Awards of Excellence External Juror as modified. Motion unanimously approved.

### March 30 (Ottawa, ON)

MOTION 2017-3-1: Moved by Vincent Asselin and seconded by Sarah Culp to approve the agenda as proposed. Motion unanimously approved.

MOTION 2017-3-2: Moved by Margaret Ferguson and seconded by Jonathan Sagi to approve the minutes of the November 25-26, 2017, CSLA Board meeting as presented. Motion unanimously approved.

MOTION 2017-3-3: Moved by Jean Landry and seconded by Monica Giesbrecht to approve the minutes of the January 9th and January 11th meetings as presented. Motion unanimously approved.

MOTION 2017-3-4: Moved by Jean Landry and seconded by Dan Glenn to add the following to the Congress policy: Any profits should be paid out to the partner component organization as follows: 75% once Congress bookkeeping is finalized, and the balance remitted once CSLA's audited financial statements are approved. Motion unanimously approved.

MOTION 2017-3-5: Moved by Jean Landry and seconded by Nastaran Moradinejad that the CSLA write a letter to the WDSO insisting that:

No retroactive refusals for existing contracts be enacted

Any application, for future exhibitors, of the EXPO criteria or refusal of exhibitors contracted by CSLA or

AAPQ require approval of the CSLA and AAPQ Executive Directors.

Full support will be given to any AAPQ or CSLA exhibitor

Motion unanimously approved.

MOTION 2017-3-6: Moved by Vincent Asselin and seconded by Margaret Ferguson to endorse the March 2017 Climate Change Position Paper as presented. Motion unanimously approved.

MOTION: Moved by Margaret Ferguson and seconded by Monica Giesbrecht that the CSLA endorse in principle the IFLA Americas Accord. Motion unanimously approved.

MOTION 2017-3-: Moved by Jean Landry and seconded by Nastaran Moradinejad to endorse the Indigenous Issues Task Force Discussion Document and extend the mandate of the task force for the tasks number 3 and 4 as detailed in the “next steps” section of discussion document. Motion unanimously approved.

MOTION 2017-3-: Moved by Sarah Culp and seconded by Jonathan Sagi to task the Executive Director to strike a committee with the objective of drafting a report on fee guides for the component associations’ reference every two years, beginning in 2018. Motion unanimously approved.

MOTION 2017-3-: Moved by Monica Giesbrecht and seconded by Nastaran Moradinejad that the CSLA strike a task force to advocate for the promotion of qualifications-based procurement in all jurisdictions of Canada. Motion unanimously approved.

MOTION 2017-3-: Moved by Jean Landry and seconded by Nastran Moradinejad to set the membership fees for 2018 at \$175. Motion unanimously approved.

MOTION 2017-3- : Moved by Jonathan Sagi and seconded by Vincent Asselin to approve the 2017-18-19 budget as presented. Motion unanimously approved.

## January 11 (by e-mail)

MOTION 2017-1-2: Moved by Jean Landry and seconded by Trevor Tumach that Monica Giesbrecht be appointed the CSLA Board representative on the LACF Nominating Committee for 2017. Motion approved with two abstentions (M. Giesbrecht and V. Asselin).

## January 9 (by e-mail)

MOTION 2017-1-1: Moved by Robert Norman and seconded by Dan Glenn that Lawrence Stasiuk, OALA, and Nastaran Moradinejad, BCSLA, stand for election for the position of 2017 president-elect, as submitted by the Nominating Committee. Motion approved with one abstention (N. Moradinejad).

## 2016

### June 22 (Winnipeg)

MOTION 2016-6-3: Moved by Arnis Budrevics and seconded by Dan Glenn that the LP Editorial budget for 2016 be increased to \$45,000 to reflect the new contract with Judy Lord. Motion unanimously approved.

MOTION 2016-6-4: Moved by Arnis Budrevics and seconded by Jonathan Sagi to add \$2000 as a media monitoring expense. Motion unanimously approved.

MOTION 2016-6- 5: Moved by Monica Giesbrecht and seconded by Gordon Smith by to approve the revised awards program as presented. Motion unanimously approved.

MOTION 2016-6-6: Moved by Monica Giesbrecht and seconded by Jean Landry to endorse the Communications Plan. Motion unanimously approved.

MOTION 2016-6-7: Moved by Gordon Smith and seconded by Carol Craig to approve the nomination of Ian Wasson as member of the LAAC. Motion unanimously approved.

MOTION 2016-6-8: Moved by Gordon Smith and seconded by Joanne Moran to name Trevor Tumach as champion and Board liaison on the Landscape Architecture Accreditation Council. Motion unanimously approved.

MOTION 2016-6-9: To approve the CSLA Employee Manual as presented. Motion unanimously approved.

MOTION 2016-6-10: Moved by Arnis Budrevics and seconded by Gordon Smith to approve the 2016 mid-year review budget as presented. Motion unanimously approved.

MOTION 2016-6-11: Moved by Arnis Budrevics and seconded by Monica Giesbrecht to set the 2017 CSLA Member fee at 175\$ as announced the 2015 AGM. Motion unanimously approved.

MOTION 2016-6-12: Moved by Arnis Budrevics and seconded by Carol Craig to approve the CSLA's forecasted budget for 2017 as presented. Motion unanimously approved.

## April 27 (by teleconference)

MOTION 2016-4-4: Moved by Jean Landry and seconded by Margaret Ferguson to approve Robert Allsopp for the 2016 Lifetime Achievement Award. Motion unanimously approved.

MOTION 2016-4-5: Moved by Trevor Tumach and seconded by Monica Giesbrecht to approve Faye Langmaid for the 2016 Andre Schwabenbauer Award. Motion unanimously approved.

MOTION 2016-4-6: Moved by Cameron DeLong and seconded by Dan Glenn to approve Karen Langmaid for the 2016 Teaching Award. Motion unanimously approved.

MOTION 2016-4-7: Moved by Jean Landry and seconded by Trevor Tumach to approve Soverdi for the 2016 Community Service Award. Motion unanimously approved.

MOTION 2016-4-8: Moved by Monica Giesbrecht and seconded by Jean Landry to approve the following 2016 Congress Student Travel Bursaries: Kait McGeary, Sandra Sarmiento, Edward Moynihan, Tara Khazai, Alexander Waffle. Motion unanimously approved.

MOTION 2016-4-9: Moved by Jean Landry and seconded by DanGlenn to approve the following additional 2016 student congress travel bursaries: Patrick Beech, Devin Teplesky, Marjan Ebnesahedi and Brianna Collins. Motion unanimously approved.

### March 31 (by teleconference)

MOTION 2016-3-4: Moved by Jean Landry and seconded by Dan Glenn that the WDSO event agreement be approved as modified:

- Exclusion clause be modified to 1 March 2018
- A confirmation of the 2 million \$ in funding by 1 March 2017
- Include the March 16<sup>th</sup> 2016 CSLA letter to Ms Copps in our agreement
- Registration numbers are adjusted accordingly at AAPQ: 50, CSLA: 150, and IFLA: 400

Motion approved with one abstention.

MOTION 2016-3-5: Moved by Gordon Smith and seconded by Trevor Tumach that a Government Relations Task Force be created to support the activities of the CSLA Board. Motion unanimously approved.

MOTION 2016-3-6: Moved by Jean Landry and seconded by Gordon Smith to approve the Governor General's Medal design as proposed. Motion unanimously approved.

MOTION 2016-3-7: To approve the CSLA Board of Directors Guidelines for Issuing Letters of Endorsement and instruct the Executive Director to integrate the guidelines into the Board Manual.

MOTION 2016-3-8: Moved by Jean Landry and seconded by Trevor Tumach to approve Mary-ellen Tyler's nomination to CSLA Honorary membership. Motion unanimously approved. Motion unanimously approved.

MOTION 2016-3-9: Moved by Jonathan Sagi and seconded by Trevor Tumach to endorse the CSLA's Speaker Exchange Program as presented and instruct the Executive Director to pursue the program with RAIC, EC and CIP. Motion unanimously approved.

MOTION 2016-3-10: Moved by Jean Landry and seconded by Dan Glenn to approve the draft schedules and bonds and instruct the Advocacy Task Force to prepare a package for distribution

and promotion of the use of the schedules and bonds to the component associations and municipalities. Motion unanimously approved.

### March 22 (by e-mail)

MOTION 2016-3- 1a: Moved by Dan Glenn and seconded by Carol Craig to approve the nomination of Vincent Asselin for 2016-2017 president-elect. Motion approved with one abstention.

### February 22 (by teleconference)

MOTION 2016-2-1: Moved by Jean Landry and seconded by Trevor Tumach that the additional conditions as suggested in the Steering Committee's briefing note be elaborated upon and submitted to Sheila Cops, Chair of the WDSO, and a response requested from the WDSO within 5 business days, all copied to the IFLA. Motion unanimously approved.

## 2015

### August 20 (by teleconference)

MOTION 2015-8-3: Moved by Peter Alexander and seconded by Joanne Moran to approve the 2016 Congress budget as presented. Motion unanimously approved.

MOTION 2015-8-4: Moved by Gordon Smith and seconded by Bob Somers to approve the revised awards program as modified. Motion unanimously approved.

MOTION 2015-8-5: Moved by Gordon Smith and seconded by Trevor Tumach to approve the MOU for the National Urban Design Awards and instruct the Executive Director and President to sign. Motion unanimously approved.

MOTION 2015-8-6: Moved by Peter Alexander and seconded by Jean Landry to approve the draft letter of endorsement of NAIT's landscape architecture program. Motion unanimously approved.

### May 20 (México)

MOTION 2015-5-3: Moved by Jean Landry and seconded by Peter Alexander that the IFLA delegate reports on the outcome of the IFLA FBP committee (financial review) following the June Moscow IFLA meeting to the CSLA by July 2015. Motion unanimously approved.

MOTION 2015-5-4: Moved by Peter Alexander and seconded by Bob Somers to approve the Model CE Program as presented. Motion unanimously approved.

MOTION 2015-5-5: Moved by Peter Briggs and seconded by Gordon Kraushaar that the Board supports hiring a communications officer on a contract basis with the final job announcement to be developed by the Executive Committee with a target hire date of September 2015. Motion unanimously approved.

MOTION 2015-5-6: Moved by Rob Norman and seconded by Jean Landry to endorse the Tri-Council Terms of Reference and establish a task force to enact the terms of reference. Motion unanimously approved.

MOTION 2015-5-7: Moved by Rob Norman and seconded by Trevor Tumach to approve the memorandum of understanding with CSLA-CNLA-BCNLA-BCSLA for the development of a National Landscape Standard as presented. Motion unanimously approved.

MOTION 2015-5-8: Moved by Peter Briggs and seconded by Margaret Ferguson to advise the members that the CSLA will target a fee increase for 2017 to a minimum of 175\$ to sustain the effectiveness of the CSLA programs and services. Motion unanimously approved.

MOTION 2015-5-9: Moved by Peter Briggs and seconded by Jean Landry to approve drawing \$5,000 from unallocated net assets for 2015 and \$20 000 from unallocated net assets for 2016 to support the National Landscape Standard project. Motion unanimously approved.

### March 23 (by teleconference)

MOTION 2015-3-3: Moved by Peter Alexander and seconded by Joanne Moran to approve the Canadian Landscape Charter as presented. Motion unanimously approved.

MOTION 2015-3-4: Moved by Arnis Budrevics and seconded by Jean Landry to award the Schwabenbauer Award to Jane Durante. Motion unanimously approved.

MOTION 2015-3-5: Moved by Margaret Ferguson and seconded by Peter Alexander to award the Teaching Award to John Danahy. Motion unanimously approved.

MOTION 2015-3-5a: Moved by Jean Landry and seconded by Margaret Ferguson to award the Emerging Professionals Award to Sarah Lacombe. Motion unanimously approved.

MOTION 2015-3-6: Moved by Gordon Kraushaar and seconded by Trevor Tumach to approve the communications policy as modified. Motion unanimously approved.

MOTION 2015-3-7: Moved by Arnis Budrevics and seconded by Rob Norman to approve option 3 as the CSLA logo with the "I" dropped. Motion unanimously approved.

MOTION 2015-3-8: Moved by Peter Alexander and seconded by Jean Landry to award the contract to Analytic for the Study on the Value of Landscape Architecture. Motion unanimously approved.

MOTION 2015-3-9: Moved by Margaret Ferguson and seconded by Jean Landry to endorse the continuing education model program as presented. Motion unanimously approved.

MOTION 2015-3-10: Moved by Bob Somers and seconded by Margaret Ferguson to endorse the revised awards of excellence structure. Motion unanimously approved.

MOTION 2015-3-11: Moved by Bob Somers and seconded by Nastaran Moradinejad to approve the Legacy Project Award and launch it in the Fall of 2015. Motion unanimously approved.

MOTION 2015-3-12: Moved by Nastaran Moradinejad and seconded by Jean Landry to endorse the CSLA Strategic Plan 2015-17 and delegate its final approval to the Executive Committee, pending comments from the Board. Motion unanimously approved.

MOTION 2015-3-13: Moved by Margaret Ferguson and seconded by Gordon Kraushaar to approve the AAPQ request, which would be supported by unallocated net assets. Motion unanimously approved.

## February 13 (by teleconference)

MOTION 2015-2-3: Moved by Gordon Kraushaar and seconded by Trevor Tumach thank Claude Potvin for his exceptional, diligent and extended work on negotiating the terms of reference documents with each component association. Motion unanimously approved.

MOTION 2015-2-4: Moved by Jean Landry and seconded by Rob Norman to approve the CSLA and Component Association Terms of Reference and instruct the President to sign the document and circulate it to all components for their ratification. Motion unanimously approved.

MOTION 2015-2-5: Moved by Bob Somers and seconded by Cameron DeLong to accept the Nominating Committee's recommendations of Ian Wasson and Gordon Smith as nominations for 2016 president-elect candidates. Motion unanimously approved.

MOTION 2015-2-6: Moved by Trevor Tumach and seconded by Gordon Kraushaar to retain Portage and Associates to undertake the 2015 CSLA Compensation and Benefits Survey. Motion unanimously approved.

MOTION 2015-2-7: Moved by Bob Somers and seconded by Gordon Kraushaar to approve the revised by-laws for ratification at the 2015 Annual General Meeting. Motion unanimously approved.

MOTION 2015-2-8: Moved by Joanne Moran and seconded by Jean Landry to approve the IFLA-CSLA 2017 World Congress letter of engagement and instruct the President to sign the agreement. Motion unanimously approved.

MOTION 2015-2-9: Moved by Bob Somers and seconded by Gordon Kraushaar to approve the letter of support for SALA's name act as presented. Motion unanimously approved.

MOTION 2015-2-10: Moved by Bob Somers and seconded by Joanne Moran to endorse this February 2015 version of the Canadian Landscape Charter for communication to the component associations. Motion unanimously approved.

## 2014

### November 20 (Denver, CO)

MOTION 2014-11-3: Moved by Peter Briggs and seconded by Nastaran Moradinejad that the CSLA extends its congratulations to Ron Williams for the success of his book, *Landscape Architecture in Canada*, and thanks him for his dedication and work and the contribution of those that have supported this effort. Members were unanimous in their praise for this initiative. Motion unanimously approved.

MOTION 2014-11-4: Moved by Gordon Kraushaar and seconded by Jean Landry to appoint Arnis Budrevics as Chair of the Finance Committee for 2015. Motion unanimously approved.

MOTION 2014-11-5: Moved by Jean Landry and seconded by Joanne Moran to approve budget scenario number 6 and the attached Revised Fee Schedule, as of 1 January 2015, retaining the 15 000 \$ top up given to the CSLA, adding a New Program Initial Visit fee, moving to a 6 year review cycle, adding a sixth member to the LAAC and modifying the professional stakeholder session. Motion unanimously approved.

MOTION 2014-11-6: Moved by Bob Somers and seconded by Nastaran Moradinejad to endorse assisting LAAC with obtaining practitioner input to revised standards, by requesting that Component Associations to designate experienced local practitioners as stakeholder representatives and convene a workshop with practitioners and a LAAC member. Motion unanimously approved.

MOTION 2014-11-7: Moved by Margaret Ferguson and seconded by Jean Landry to endorse a by-law revision to increase the LAAC committee from 5 to 6 members. Motion unanimously approved.

MOTION 2014-11-8: Moved by Bob Somers and seconded by Joanne Moran to approve the proposed 2015 Congress budget as presented. Motion unanimously approved.

MOTION 2014-11-9: Moved by Margaret Ferguson and seconded by Nastaran Moradinejad that the CSLA endorses the development and launch in 2016 of a Legacy Project Award. Motion unanimously approved.

MOTION 2014-11-10: Moved by Nastaran Moradinejad and seconded by Bob Somers to endorse the directions of the CE Committee - including the development of a CE calendar on the CSLA website. Motion unanimously approved.

MOTION 2014-11-11: Moved by Peter Alexander and seconded by Cameron DeLong to endorse the Canadian Landscape Portfolio Initiative project. Motion unanimously approved.

MOTION 2014-11-12: Moved Margaret Ferguson and seconded by Jean Landry to endorse the actions identified in the climate change discussion document. Motion unanimously approved.

MOTION 2014-11-13: Moved by Margaret Ferguson and seconded by Bob Somers to approve the Component Advocacy Grant Program as presented and instruct the Executive Director to circulate the information accordingly. Motion unanimously approved.

MOTION 2014-11-14: Moved by Gordon Kraushaar and seconded by Cameron De Long to approve the Competition Act Guidelines for the CSLA as presented. Motion unanimously approved.

MOTION 2014-11-15: Moved by Jean Landry and seconded by Trevor Tumach to approve Andrew Wilson's candidacy for the LACES Committee for the next three years. Motion unanimously approved.

MOTION 2014-11-16: Moved Joanne Moran and seconded by Jean Landry to approve the 2015 CSLA balanced budget as proposed. Motion unanimously approved.

MOTION 2014-11-17: Moved Cameron DeLong and seconded by Trevor Tumach to re-allocate funds from UNA for special project support, including 5 000\$ to support a trip to Korea for the IFLA representative to promote the 2017 World Congress, 15 000 \$ for the compensation and benefits survey and 10 000\$ for the component advocacy grant program. Motion unanimously approved.

MOTION 2014-11-18: Moved by Bob Somers and seconded by Joanne Moran to approve the November 2014 Board Manual as modified. Motion unanimously approved.

MOTION 2014-11-19: Moved by Joanne Moran and seconded by Gordon Kraushaar that a draft letter regarding the Civic Hospital Campus expansion on the Central Experimental Farm lands should be put forward for ExCom's approval with Joanne Moran and Jennifer Shepherd as reviewers of the letter. Motion unanimously approved.

## September 23 (by teleconference)

MOTION 2014-9-3: Moved by Margaret Ferguson and seconded by Peter Alexander to approve the CSLA Code of Conduct as modified. Motion unanimously approved.

## May 28-29 (Ottawa, ON)

MOTION 2014-5-6: Moved by Joanne Moran and seconded by Nastaran Moradinejad that the CSLA Reserve Fund be increased by \$55 000 from Unallocated Net Assets to maintain compliance with the Reserve Fund Policy. Motion unanimously approved.

MOTION 2014-5-6: Moved by Cameron DeLong and seconded by Bob Somers that the Policy on Invoicing be approved as modified. Motion unanimously approved.

MOTION 2014-5-7: Moved by Margaret Ferguson and seconded by Gordon Kraushaar that the Election Policy be approved as presented. Motion unanimously approved.

MOTION 2014-5-8: Moved by Bob Somers and seconded by Margaret Ferguson that the CSLA undertake a compensation survey and analysis and instruct the Executive Director to draft an RFP for approval. Motion unanimously approved.

MOTION 2014-5-9: Moved by Joanne Moran and seconded by Cameron DeLong to move 15k from UNA to support LAAC. Motion unanimously approved.

MOTION 2014-5-10: Moved by Margaret Ferguson and seconded by Peter Alexander to support the Canadian Landscape Charter Initiative by \$5000. Motion unanimously approved.

MOTION 2014-5-11: Moved by Joanne Moran and seconded by Nastaran Moradinejad to increase the board expenses line by \$7500 to accommodate advocacy activities at the fall, 2014, board meeting in Denver. Motion unanimously approved.

MOTION 2014-5-12: Moved by Bob Somers and seconded by Margaret Ferguson to transfer 12 500\$ from UNA for special project support and balancing the budget. Motion unanimously approved.

## May 9 (by e-mail)

MOTION 2014-5-9: Moved by Jean Landry and seconded by Carol Craig to approve the CSLA Position Paper on Climate Change as drafted by member Colleen Mercer Clarke. Motion approved with 10 in favour and 2 abstentions.

## March 18 (by teleconference)

MOTION 2014-3-1: Moved by Gordon Kraushaar and seconded by Emeka Nnadi that the application received for the Schwabenbauer Award 2014 be declined and that no Schwabenbauer Award be given in 2014. Motion unanimously approved.

MOTION 2014-3-2: Moved by Margaret Ferguson and seconded by Trevor Tumach that Mike Teed be approved for the Emerging Professionals Award. Motion unanimously approved.

## February 26 (by teleconference)

**MOTION 2014-2-3:** Moved by Glenn O'Connor and seconded by Peter Alexander that Carol Craig be appointed the Chair of the ATF. Motion unanimously approved.

**MOTION 2014-2-4:** Jean Landry moves and Gordon Kraushaar seconds that the draft component agreement and cover letter be sent to the components for their review and comment. Motion unanimously approved.

**MOTION 2014-2-5:** Glenn O'Connor moves and Margaret Ferguson seconds that the Fall 2014 CSLA Board meeting be held in Denver, Colorado, before the ASLA meeting and that all CSLA Board Members be encouraged to extend their stay to include the ASLA meeting following the CSLA Board Meeting. Motion unanimously approved.

**MOTION 2014-2-6:** Pawel Gradowski moved and Carol Craig seconded that the Board Manual dated February 2014 be approved as modified. Motion unanimously approved.

**MOTION 2014-2-7:** Moved by Glenn O'Connor and seconded by Margaret Ferguson that Trevor Tumach be appointed to the LACF Nominating Committee as the CSLA representative. Motion unanimously approved.

**MOTION 2014-2-8:** Moved by Trevor Tumach and seconded by Carol Craig that the Executive Committee write a letter of support for Canadensis. Motion unanimously approved.

**MOTION 2014-2-9:** Moved by Glenn O'Connor and seconded by Carol Craig to endorse the development of the position paper on climate change as presented by Colleen Mercer-Clarke, Chair of the 2014 Congress Program Sub-Committee. Motion unanimously approved.

**MOTION 2014-2-10:** Moved by Trevor Tumach and seconded by Cameron DeLong that the CSLA address a letter of support for the nomination of Ron Williams for the Prix Ernest Cormier. Motion unanimously approved.

**MOTION 2014-2-11:** Moved by Gordon Kraushaar and seconded by Margaret Ferguson that the draft agreement for the 2016 Congress with MALA be approved and the president directed to sign it. Motion unanimously approved.

**MOTION 2014-2-12:** Carol Craig moves and Trevor Tumach seconds that Rob Norman and Natalie Walliser be presented to the members as candidates for the position of president-elect 2014. Motion unanimously approved.

## January 7 (by e-mail)

MOTION 2014-1-1: Moved by Carol Craig and seconded by Cameron DeLong that the modified Student Travel and Intern Bursary Form be approved. Motion unanimously approved.

## 2013

### December 6-7 (Calgary, AB)

#### MOTION 2013-12-2

Moved by Emeka Nnadi and seconded by Claude Potvin to approve the minutes of the 23 October 2013 meeting as presented. Unanimously approved.

#### MOTION 2013-12-3

Moved by Emeka Nnadi and seconded by Pawel Gradowski that the By-Law Review Committee institute 9 classes of membership in the CSLA By-Laws, representing each component association, with each class of membership entitled to select their board representative according to each component's established practices in Schedule A, for decision at the 2014 Annual General Meeting. Unanimously approved.

#### MOTION 2013-12-4

Moved by Claude Potvin and seconded by Trevor Tumach that the proposal submitted by the Position Papers Sub-Group be approved with the further development of the approval process and the selection criteria and objectives. Unanimously approved.

#### MOTION 2013-12-5

Moved by Glenn O'Connor and seconded by Emeka Nnadi that an annual budget of \$6000 be recommended in the 2014 budget discussion for Position Papers. Unanimously approved.

#### MOTION 2013-12-6

Moved by Pawel Gradowski and seconded by Gordon Kraushaar that the LAAC commence a review process with a goal of implementation, including any required By-law amendments, in time for approval at the 2015 Annual Meeting, and that the LAAC conduct a one or two day work session with various stakeholders, either immediately before or after the May 2014 Annual Meeting, including representation from the CSLA Board, various Program Administrators, ASLA Landscape Accreditation Board, a professional accreditation advisor or facilitator and others as may be required. Motion unanimously approved.

**MOTION 2013-12-7**

Moved by Carol Craig and seconded by Margaret Ferguson that the CSLA support an Initial Visit fee of \$500 and annual sustaining fee of \$1,000 on behalf of the LAAC. Motion unanimously approved.

**MOTION 2013-12-8**

Moved by Emeka Nnadi and seconded by Pawel Gradowski that the CSLA support and endorse reaching out to the membership, and the component associations, through the website, Landscapes|Paysages, Bulletins, and the 2014 Annual Meeting agenda to assist with the rebuilding and reinstatement of the Roster of Visiting Evaluators. Motion unanimously approved.

**MOTION 2013-12-9**

Moved by Glenn O'Connor and seconded by Margaret Ferguson to receive the LAAC report and thank the LAAC team led by Alex Topps for their work. Motion unanimously approved.

**MOTION 2013-12-10**

Moved by Glenn seconded by Margret that Carol Craig be appointed Board Champion of the Landscape Architecture Accreditation Council. Motion unanimously approved.

**MOTION 2013-12-11:** Moved by Emeka Nnadi and seconded by Carol Craig to amend motions 2013-12-6, 2013-12-7, 2013-12-8 and 2013-12-9 by the following:

That the CSLA Board endorse:

- a. commencing the review process with a goal of implementation, including any required By-law amendments, in time for approval at the 2015 Annual Meeting,
- b. conducting a one or two day work session with various stakeholders, either immediately before or after the May 2014 Annual Meeting, including representation from the CSLA Board, various Program Administrators, ASLA Landscape Accreditation Board, a professional accreditation advisor or facilitator and others as may be required
- c. establishing a provisional 2014 budget for the process of \$10,000 to be allocated from existing LAAC reserves
- d. using the wording described in the LAAC report for New Program Accreditation, pending a full review of all Standards and Procedures that is intended to be complete by 2015
- e. using the wording described in the LAAC report for Candidacy Status, an Initial Visit fee of \$500 and annual sustaining fee of \$1,000, pending a full review of all Standards and Procedures that is intended to be complete by 2015
- f. reaching out to the membership, and the component associations, through the website, Landscapes|Paysages, Bulletins, and the 2014 Annual Meeting agenda to assist with the rebuilding and reinstatement of the Roster of Visiting Evaluators
- g. commencing a process to review the make-up of the Council, to report to the Board on their findings, and to prepare any necessary By-law changes that may be required in time for a vote of the membership at the 2014 Annual Meeting.

MOTION 2013-12-11a: Moved by Glenn O'Connor and seconded by Trevor Tumach to formalize the contract (as amended) for the executive director as a full time employee with the CSLA. Motion unanimously approved.

MOTION 2013-12-12

Moved by Margaret Ferguson and seconded by Trevor Tumach to approve the code of conduct for board members. Motion unanimously approved.

MOTION 2013-12-13

Moved by Pawel Gradowski and seconded by Gordon Kraushaar that the design submitted by Heather Bettridge be selected as the winning entry for the CSLA President's Pin and the Executive Director instructed to begin the process for production. Motion unanimously approved.

MOTION 2013-12-14

Moved by Emeka Nnadi and seconded by Glenn O'Connor to approve the proposal to hold the 2016 CSLA Congress in Winnipeg with MALA to co-host the event. Motion unanimously approved.

MOTION 2013-12-15

Moved by Glenn O'Connor and seconded by Gordon Kraushaar to remove the Internship Policy from the CSLA's Corporate Policies. Motion unanimously approved.

MOTION 2013-12-16

Moved by Pawel Gradowski and seconded by Emeka Nnadi that the Policy on a Fund for Small Bursaries for Initiatives in the Promotion of the Profession of Landscape Architecture be approved as presented. Motion unanimously approved.

MOTION 2013-12-17: Moved by Jean Landry and seconded by Claude Potvin that Susan Buggey be awarded honorary membership at the 2014 CSLA Congress. Motion unanimously approved.

MOTION 2013-12-18

Moved by Pawel Gradowski and seconded by Emeka Nnadi that the CSLA work with CLARB to develop a Canadian model to access the LARE exam. Motion unanimously approved.

MOTION 2013-12-19

Moved by Gordon Kraushaar and seconded by Trevor Tumach that the CSLA investigate the possibility of holding the CSLA board meeting in conjunction with the 2014 ASLA meeting. Motion unanimously approved.

#### MOTION 2013-12-20

Moved by Emeka Nnadi and seconded by Pawel Gradowski that the CSLA assume the costs of the Ron Williams Book tour in cooperation with the LACF to a max of 30k, to be drawn from Unallocated Net Assets, according to the proposal submitted by the LACF. Motion unanimously approved.

#### MOTION 2013-12-21

The CSLA appreciates the interaction with the University of Calgary in regards to the proposed development of a master's degree in LA and we look forward to hearing from them as the process moves forward. Carol-Gordon. Motion unanimously approved.

#### MOTION 2013-12-22

Moved by Pawel Gradowski and seconded by Jean Landry to strike a committee to investigate a CSLA-recommended minimum standard for continuing education units for components, with Pawel Gradowski, Emeka Nnadi, Trevor Tumach and Gordon Kraushaar currently composing the committee. Motion unanimously approved.

#### MOTION 2013-12-23

Moved by Pawel Gradowski and seconded by Carol Craig to approve the 2014 CSLA budget as presented by the Finance Committee. Motion unanimously approved.

### October 23 (by teleconference)

#### MOTION

Moved Pawel Gradowski and seconded by Emeka Nnadi that the minutes of the meeting of July 9-11, 2013 be approved.

#### MOTION

Moved by Glenn O'Connor and seconded by Raquel Penalosa that Arnis Budrevics be appointed chair of the Finance Committee for 2013 and 2014 fiscal years. Motion unanimously approved.

#### MOTION

Moved by Glenn O'Connor and seconded by Emeka Nnadi that the budget for the 2014 Congress be approved as modified.

#### MOTION

Moved by Emeka Nnadi and seconded by Claude Potvin that the CSLA maintain dues at 162.50\$ per member for the 2014 year, and that the Executive Director communicate this rate to the component associations by October 23<sup>rd</sup>, 2013. Motion unanimously approved.

MOTION

Moved by Glenn O'Connor and seconded by Claude Potvin that the dues be set yearly at the Annual General Meeting. Motion unanimously approved.

MOTION

Moved by Glenn O'Connor and seconded by Gordon Kraushaar that Peter Briggs be appointed chair of the by-law review committee. Motion unanimously approved.

MOTION

Moved by Raquel Penalosa and seconded by Emeka Nnadi that Glenn O'Connor joins and be appointed as board champion of the advocacy task force. Motion unanimously approved.

MOTION

Moved by Glenn O'Connor and seconded by Raquel Penalosa that Claude Potvin be appointed chair of the governance task force. Motion unanimously approved.

MOTION

Moved by Raquel Penalosa and seconded by Pawel Gradowski that the Executive Committee negotiate a contract with the Hilton Reforma in Mexico City for the 2015 Congress. Motion unanimously approved.

MOTION

Moved by Claude Potvin and seconded by Emeka Nnadi that the CSLA enter into negotiations with Naylor to act as publisher for Landscapes|Paysages, and to provide other services related to advertisement, marketing and online/digital content delivery. The draft contract shall be reviewed and approved by the CSLA ExCom, with signing by the CSLA President. Motion unanimously approved.

MOTION

Moved by Gordon Kraushaar and seconded by Raquel Penalosa that the Congress Policy be approved as modified and included in the CSLA Corporate Policies Manual. Motion unanimously approved.

MOTION

Moved by Emeka Nnadi and seconded by Raquel Penalosa that the policy on reimbursement of travel expenses be approved as modified and included in the CSLA Corporate Policies Manual. Motion unanimously approved.

MOTION

Moved by Raquel Penalosa and seconded by Pawel Gradowski that the CSLA board supports in principle the funding of the book tour in context with our strategic plan for further discussion and decision at the December board meeting. Motion unanimously approved.

July 9-11 (Regina, SK)

MOTION 2013.7.10- 3

Moved by Glenn O'Connor and seconded by Pawel Gradowski that the L|P editorial group solicits proposals for contracts for magazine publishing by September 30<sup>th</sup> 2013. Unanimously approved.

MOTION 2013.7.10-4

Moved by Glenn O'Connor and seconded by Liane McKenna that Michelle Legault be hired as a full time employee starting March 2014 and that Executive Committee be directed to negotiate the terms and conditions and report back to the Board no later than November 2013. Unanimously approved.

MOTION 2013.7.10-5

Moved by Glen O'Connor and seconded by Emeka Nnadi to approve the archiving policy as amended. Unanimously approved.

MOTION 2013.7.10-6

Moved by Ed Versteeg and seconded by Glenn O'Connor that the ExCom organize a design competition to obtain proposals for the design and production for a president's pin with a budget of \$5,000 for production and report to the board in November. The selected designer is to be awarded \$1,000. Unanimously approved.

MOTION 2013.7.10-7

Moved by Emeka Nnadi and seconded by Glenn O'Connor to strike a task force to review and revise CSLA's current awards of excellence program based on MALA's review. The task force will be required to submit a proposal to the board by Congress 2014. Unanimously approved.

MOTION 2013.7.10-8

Moved by Glenn O'Connor and seconded by Pawel Gradowski to extend the gratitude and appreciation for Liane McKenna and Ed Versteeg's hard work on behalf of the CSLA. Unanimously approved.

## March 20-21 (Ottawa, ON)

MOTION 2013.3.20-2

Moved by Pawel Gradowski and seconded by Ed Versteeg that the minutes of the meeting of December 3<sup>rd</sup>, 2012 and January 15<sup>th</sup>, 2013 be approved as presented. Motion unanimously approved.

MOTION 2013.3.20-3

Moved by Glenn O'Connor and seconded by Pawel Gradowski that the CSLA modify the Reserve Fund Policy to increase the minimum reserve from \$75,000 to \$125,000, representing a minimum of one third of the CSLA's Annual Operating Budget. Motion unanimously approved.

MOTION 2013.3.20-4

Moved by Ed Versteeg and seconded by Pawel Gradowski that the CSLA approve the transfer of \$18,200 from unallocated net assets to the reserve fund to comply with the Reserve Fund Policy.

MOTION 2013.3.20-5 (friendly amendment to the next motion)

Moved by Glenn O'Connor and seconded by Ed Versteeg to add to 10.5, f) Setting of member dues for the following year. The motion was defeated.

MOTION 2013.3.20-6 (friendly amendment to the next motion)

Moved by Peter Briggs and seconded by Glenn O'Connor to remove 5.1.3 from the proposed by-law review changes. Motion unanimously approved.

MOTION 2013.3.20-7

Moved by Pawel Gradowski and seconded by Rob Marchak to approve the proposed amendments in "CSLA By-Law Review - Changes to the By-laws to be Approved by the CSLA Board of Directors in March, 2013 and Presented to the Members at the AGM in July, 2013". Motion unanimously approved.

MOTION 2013.3.20-8

Moved by Pawel Gradowski and seconded by Raquel Penalosa to allow Peter Alexander and Carol Craig to stand for President Elect. Motion unanimously approved.

MOTION 2013.3.20-9

Moved by Glenn O'Connor and seconded by Pawel Gradowski that the ED enter into contract with the Château Laurier Hotel for the 2014 CSLA Congress. Motion unanimously approved.

MOTION 2013.3.20-16

Moved by Ed Versteeg and seconded Pawel Gradowski by that the board endorse the 2015 Congress proposal to be held in Mexico, provided that student incentives and the ability to view the Congress through the web are provided. Motion approved with 1 abstention.

MOTION 2013.3.20-10

Moved by Liane McKenna and seconded by Glenn O'Connor that the RFP on the Code of Ethics Review for the CSLA be issued to a maximum of \$4,000 to be completed by September 30<sup>th</sup>, 2013. Motion approved with 9 for and 1 abstention.

MOTION 2013.3.20-11

Moved by Ed Versteeg and seconded by Pawel Gradowski to approve the GGALA proposal, with the exception of the clause replacing the CSLA's Lifetime Achievement Award. Motion is approved with 8 in favour and 2 against.

MOTION 2013.3.20-12

Moved by Ed Versteeg and seconded by Glenn O'Connor to develop a national strategy for awards for students of landscape architecture, which includes a financial forecast, and is to be included in the work of the Advocacy Task Force's Student Advocacy Program. Motion unanimously approved.

MOTION 2013.3.20-12

Moved by Ed Versteeg and seconded by Liane McKenna that E.J. Walker be awarded the Lifetime Achievement Award. Motion approved with one abstention.

MOTION 2013.3.20-13

Moved by Raquel Penalosa and seconded by Glenn O'Connor to approve the proposal for the CSLA Emerging Professionals Award as part of the Recognition Awards. Motion unanimously approved.

MOTION 2013.3.20-14

Moved by Raquel Penalosa and seconded by Rob Marchak to encourage CSLA members to support Flora Niagara 2017 by writing to their members of Parliament, and to write a letter of support for this event. Motion unanimously approved.

MOTION 2013.3.20-15

Moved by Raquel Penalosa and seconded by Ed Versteeg that the CSLA approve the creation of a task force to develop a Canadian landscape charter. Motion unanimously approved.

## January 15 (by e-mail)

MOTION 2013-1-15

Moved by Liane McKenna and seconded by Margaret Ferguson that the CSLA approves the Reciprocity Agreement (January 2013) and directs the Executive Director to enhance the document's visual appeal, then circulate the agreement and all supporting documents to the component associations for their review and approval. The motion was unanimously approved.

## 2012

### December 3 (by teleconference)

MOTION 2012.12.3 - 3

Moved by Pawel Gradowski and seconded by Emeka Nnadi that up to \$35,000 be allocated to the Special Projects Allowance from Unallocated Net Assets for 2013 for a one-time infusion of funds to support the completion of projects tied to the CSLA's strategic plan. Motion unanimously approved.

### September 12-13 (Halifax, NS)

MOTION 2012.9.13 - 4

Moved by Peter Briggs and seconded by Claude Potvin that the draft motion for obtaining a certificate of continuance prepared by legal counsel be presented at the 2012 AGM. Motion unanimously approved.

MOTION 2012.9.13 - 5

Moved by Glenn O'Connor and seconded by Pawel Gradowski that the Executive Director provide the CSLA Board of Directors with an updated Board Manual by November 2012 which incorporates the comments discussed at the September 2012 Board meeting. Motion unanimously approved.

MOTION 2012.9.13 - 6

Moved by Peter Briggs and seconded by Raquel Penalosa that the Executive Director prepare annually a list of recommended changes to the Board Manual for approval. Motion unanimously approved.

MOTION 2012.9.13 - 8

Moved by Emeka Nnadi and seconded by Peter Briggs that the request for proposal for Landscapes/Paysages be forwarded to the Executive Committee for review and endorsement. Motion unanimously approved.

MOTION 2012.9.13 - 9

Moved by Peter Briggs and seconded by Rob Marchak to endorse the book launch in principle and ask LACF for further information. Motion unanimously approved.

MOTION 2012.9.13 - 10

Moved by Glenn O'Connor and seconded by Raquel Penalosa to increase the amount of the Student Award of Merit from \$500 to \$1,000. Motion unanimously approved.

MOTION 2012.9.13 - 11

Moved by Ed Versteeg and seconded by Rob Marchak that the Executive Committee explore the possibility of holding an event in Ottawa to celebrate the CSLA's 80<sup>th</sup> anniversary. Motion unanimously approved.

MOTION 2012.9.13 - 12

Moved by Emeka Nnadi and seconded by Glenn O'Connor that the CSLA develop a policy for the fair application of the Board of Directors travel subsidy before the next budget year. Motion unanimously approved.

MOTION 2012.9.13 - 13

Moved by Emeka Nnadi and seconded by Ed Versteeg to approve a balanced budget for 2013 which includes a status quo in member dues. Motion unanimously approved.

MOTION 2012.9.13 - 1

(by email on 1 October 2012) Moved by Raquel Penalosa and seconded by Rob Marchak that Liane McKenna be appointed Chair of the Advocacy Task Force. Motion unanimously approved.

## June 27 (by teleconference)

MOTION 2012.06.27 - 1

Moved by Glenn O'Connor and seconded by Neil Dawe to award the 2012 Teaching Award to Cecelia Paine. Motion unanimously approved.

MOTION 2012.06.27 - 2

Moved by Ed Versteeg and seconded by Glenn O'Connor to award the 2012 Community Service Award to the Ecology Action Centre. Motion unanimously approved.

MOTION 2012.06.27 - 3

Moved by Neil Dawe and seconded by Ed Versteeg to award the 2012 Community Service Award to Elinor Gill Ratcliffe. Motion approved with one opposed.

MOTION 2012.06.27 - 4

Moved by Glenn O'Connor and seconded by Claude Potvin to forward the nominations of Arnis Budrevics and Gordon Smith to the President of the CSLA for consideration for the 2012 Schwabenbauer Award.

## June 8-9 (North Vancouver, BC)

MOTION 2012.06.8 - 3

Moved by Neil Dawe and seconded by Pawel Gradowski that the CSLA endorse, in principle, the NLALA becoming a chapter of APALA. Motion approved with one opposed.

MOTION 2012.06.8 - 4

Moved by Arnis Budrevics and seconded by Pawel Gradowski to approve the 2011 CSLA Audited Financial Statements as presented. Motion unanimously approved.

MOTION 2012.06.8 - 5

Moved by Ed Versteeg and seconded by Pawel Gradowski that the Executive Committee obtain a legal review of the Reciprocity Agreement as soon as possible and report back to the Board. Motion unanimously approved.

MOTION 2012.06.8 - 6

Moved by Peter Briggs and seconded by Pawel Gradowski that the CSLA write a letter to the University of Guelph asking for a meeting to discuss the importance of their landscape architecture program. Motion unanimously approved.

MOTION 2012.06.8 - 7

Moved by Peter Briggs and seconded by Robert Marchak that the CSLA appoint Marianne Mockrycke to the LACES Administrative Committee and David Lashley to the LACES Monitoring Committee each for one term representing the CSLA. Motion unanimously approved.

MOTION 2012.06.8 - 8

Moved by Neil Dawe and seconded by Emeka Nnadi to accept the nomination of Peter Briggs as a candidate for the position of President-Elect of the CSLA. Motion unanimously approved.

MOTION 2012.06.8 - 8

Moved by Peter Briggs and seconded by Raquel Penalosa to direct Claude Potvin and Serge Poitras to continue working towards exploring the feasibility of holding the 2015 CSLA Congress in Mexico City and to report to the CSLA at the spring, 2013, Board meeting. Motion approved with 1 opposed.

MOTION 2012.06.8 - 9

Moved by Emeka Nnadi and seconded by Glenn O'Connor to approve the revised Policy on the Orientation of New CSLA Board Members. Motion unanimously approved.

MOTION 2012.06.8 - 10

Moved by Pawel Gradowski and seconded by Trevor Tumach to approve the proposed table of contents and ask Ms. Legault to provide a draft manual to the board. Motion unanimously approved.

MOTION 2012.06.8 - 11

Moved by Peter Briggs and seconded by Emeka Nnadi that the Executive Director drafts a proposal for communications and media services by September, 2012. Motion unanimously approved.

MOTION 2012.06.8 - 11

Moved by Peter Briggs and seconded by Claude Potvin to approve the nomination of Julian Smith as an Honourary Member of the CSLA. Motion unanimously approved.

MOTION 2012.06.8 - 12

Moved by Pawel Gradowski and seconded by Robert Marchak to support the introduction of a past president's pin to be rolled out at the CSLA's 80<sup>th</sup> anniversary in 2014. Motion unanimously approved.

MOTION 2012.06.8 - 13

Moved by Peter Briggs and seconded by Claude Potvin that the CSLA communicate with its members to encourage them to review and comment on Bill C-38 as they see fit. Motion unanimously approved.

MOTION 2012.06.8 - 14

Moved by Peter Briggs and seconded by Ed Versteeg that the CSLA respond to Bill C-38 by a letter to the government. Motion unanimously approved.

MOTION 2012.06.8 - 15

Moved by Glenn O'Connor and seconded by Pawel Gradowski that the CSLA write a letter of support for the Niagara World Garden Event 2017 bid. Motion unanimously approved.

MOTION 2012.06.8 - 16

Moved by Emeka Nnadi and seconded by Peter Briggs that the CSLA write to the AAPQ to reiterate the need for AAPQ to pay the 2012 member dues invoice. Subject to that, the CSLA will open a discussion with the AAPQ regarding their June 8<sup>th</sup>, 2012, letter. Motion unanimously approved.

## March 21 (by teleconference)

MOTION 2012.03.21 - 5

Moved by Ed Versteeg and seconded by Pawel Gradowski that the budget income and expense statement for March 2012 and the Balance Sheet as of 2.29.2012 be received. Motion unanimously approved.

MOTION 2012.03.21 - 6

Moved by Pawel Gradowski and seconded by Robert Marchak that the Accreditation Council's accreditation fee be increased from \$1,000 to \$1,500. Motion unanimously approved.

MOTION 2012.03.21 - 7

Moved by Lawrence Stasiuk and seconded by Glen Manning, that Heather Cram, MALA, be appointed to the Accreditation Council. Motion unanimously approved.

MOTION 2012.3.21 - 8

Moved by Peter Briggs and seconded by Lawrence Stasiuk, that \$4,000 is added to the L/P budget for 2012 from the unrestricted net assets fund. Motion unanimously approved.

MOTION 2012.3.21 - 9

Moved by Lawrence Stasiuk and seconded by Pawel Gradowski, that the CSLA Board approve the Speakers Bureau Program Manual and authorize the Advocacy Task Force to implement the Speakers Bureau Program. Motion approved with 3 members opposed.

MOTION 2012.3.21 - 10

Moved by Lawrence Stasiuk and seconded by Pawel Gradowski, that a \$10,000.00 budget be approved for the creation of the web pages. Motion unanimously approved.

## February 17 (by teleconference)

MOTION 2012.02.17 - 01

Moved by Pawel Gradowski and seconded by Neil Dawe that the Board support the recommendation of the Executive Committee that the CSLA enter into a contract with Michelle Legault to provide Executive Director services to the CSLA from March 12, 2012 to March 1, 2014 at a fee of \$9300 per month (\$111,600 annually) funding for which is available in the approved 2012 Budget. Approved unanimously.

MOTION 2012.02.17 - 02

Moved by Peter Briggs and seconded by Pawel Gradowski: that the Board approve an extension to the contract for interim Executive Director services with Elizabeth Sharpe and BPI Consulting to March 31, 2012 at which time the CSLA may revisit the requirement. Approved unanimously.

## January 25 (by teleconference)

MOTION 2012.01.25 - 3

Moved by Pawel Gradowski, seconded by Raquel Penalosa that CSLA moves to a digital version of the CSLA Membership Directory in 2012. Motion carried.

MOTION 2012.01.25 - 4

Moved by Lawrence Stasiuk and seconded by Pawel Gradowski that the CSLA Board of Directors authorize Arnis Budrevics and Elizabeth Sharpe to enter into discussions with Naylor Publication with the intent to cancel the directory contract for 2012. This process will take into consideration the sensitivities of an existing contract with Naylor for the production of Landscape Paysages and the legalities of the current contract for the directory. Motion carried.

## 2011

### November 18-19 (Toronto, ON)

MOTION 2011.11.18 - 3

Moved by Pawel Gradowski and second by Lawrence Stasiuk. To receive the Financial Statements to October 31, 2011 as presented. Motion carried.

MOTION 2011.11.18 - 4

Moved by Lawrence Stasiuk. Second by Claude Potvin. That the setting of the membership dues be advanced to the Board of Directors by the Executive Committee each year for review. Motion defeated. For 3 against 9 Association agreement

MOTION 2011.11.18 - 5

Peter Briggs moved. Pawel Gradowski second. That the Executive Committee can proceed with discussions with APALA regarding holding the AGM and events connected to CSLA during their Congress in 2012. Motion carried.

MOTION 2011.11.18 - 6

Pawel Gradowski moved. Neil Dawe second. To approve in principle the work completed to date on the Position Papers and to encourage movement to the next level. Motion carried.

MOTION 2011.11.19 - 7

Moved by Pawel Gradowski. Second by Lawrence Stasiuk. That the contract for the Interim Executive Director, Elizabeth Sharpe and BPI Consulting be extended to the end of February 2012. This will be reviewed at that time. Carried.

MOTION 2011.11.19 - 8

Moved by Lawrence Stasiuk. Second by Peter Briggs. That the Board of Directors approves the allocation of \$15,000 from unrestricted net assets to undertake the search for a new executive director. This includes procuring the services of Leader Quest as per their proposal of October 31, 2011. Motion carried.

MOTION 2011.11.19 - 9

Moved by Peter Briggs. Second by Lawrence Stasiuk. To allocate \$10,000 of unrestricted funds to Content Management on the 2012 CSLA Budget. Motion carried.

MOTION 2011.11.19 - 10

Moved by Lawrence Stasiuk. Second by Pawel Gradowski.

- a. To allocate \$20,000 of unrestricted funds to the survey of CSLA governance model.
- b. To allocate \$15,000 of unrestricted funds to conducting an Executive Director needs assessment.
- c. To allocate \$10,000 of unrestricted funds to content management of CSLA.

Motion carried.

MOTION 2011.11.19 - 11

Moved by Pawel Gradowski Second by Trevor Tumach. That the 2012 CSLA Budget be approved as amended at the Board meeting of November 19, 2011. Motion carried.

## September 21 (by teleconference)

MOTION 2011.09.21 - 3

Moved by Lawrence Stasiuk. Second by Pawel Gradowski. That the term for the Leave of Absence for Paulette Vinette, Executive Director of CSLA be extended to November 30, 2011, at which time the CSLA Executive Committee will revisit the requirement. Motion carried.

MOTION 2011.09.21 - 4

Moved by Pawel Gradowski. Second Claude Potvin. That the contracted services of Interim Executive Director by Elizabeth Sharpe of BPI Consulting be extended to November 30, 2011 at which time the CSLA Executive Committee will revisit the requirement. Motion carried.

MOTION 2011.09.21 - 5

Moved by Lawrence Stasiuk. Second by Rob Marchak. That Arnis Budrevics be appointed for the term of FY 2011-12 as the Chair of the CSLA Finance Committee as per the Terms of Reference of the Finance Committee. Motion carried.

MOTION 2011.09.21 - 6

Moved by Lawrence Stasiuk. Second: Claude Potvin. That Arnis Budrevics, as Chair of the Finance Committee be appointed as a member of the CSLA Executive Committee for the purposes of input on issues with regard to CSLA Finances for the term of FY- 2011-12. Motion carried.

MOTION 2011.09.21 - 7

Moved by Claude Potvin. Second by Rob Marchak. That Past President, Neil Dawe be appointed as a member of the CSLA Executive Committee for the term of FY-2011-12. Motion carried.

MOTION 2011.09.21 - 8

Moved by Glen Manning. Second by Pawel Gradowski. That the financial statements to August 31, 2011 be accepted as presented. Motion carried.

MOTION 2011.09.21 - 9

Moved by Lawrence Stasiuk. Second by: Rob Marchak. That the Past President, Neil Dawe and President Liane McKenna be added as signing authorities for the CSLA's FY 2011-2012. Motion carried.

MOTION 2011.09.21 - 10

Lawrence Stasiuk moved. Claude Potvin second. To accept Linda Irvine's recommendation to approve the changes to the Governing Rules and Procedures of the LACES. Motion carried.

## July 13-14 (Iqaluit, Nunavut)

MOTION 2011.07.14 - 3

Moved by Gordon Smith and second by Lawrence Stasiuk that the Committee continue discussions with the Governor General's office regarding the GG Medal for Landscape Architecture and to continue and follow up with the Prince Charles Foundation. It was also suggested that the Committee approach Jamie Nicholes, NDP representative who is a Landscape Architect for support. Motion carried.

MOTION 2011.07.14 - 4

Moved by Pawel Gradowski. Second by Trevor Tumach. That Lawrence Stasiuk be appointed as a signing officer for CSLA and that Linda Irvine be removed as a signing authority. Motion carried.

MOTION 2011.07.14 - 5

Moved by Linda Irvine. Second by Claude Potvin. The Executive Director was directed to contact all companies with past due payments from 2010 and make efforts to collect them. It was agreed that Board members with contacts with the companies owing money to CSLA will approach them for payments. Motion carried.

MOTION 2011.07.14 - 6

Moved by Linda Irvine. Second by Pawel Gradowski. That in good faith CSLA will proceed with partnership with BCSLA in the delivery of the 2012 CSLA Congress. The contract details are to be negotiated. Motion carried.

## June 1 (St. John's, NL)

MOTION 1

ND: That CSLA B.O.D. agrees that PV can take a temporary leave until her medical condition allows her to return full time to work, commencing June 1st. ND: says temporary leave of absence will be reviewed quarterly, everyone agrees. LS seconds. Discussion: no. All in favor and carried.

MOTION 2

ND: As an interim measure, the B.O.D. approves that Elizabeth Sharpe will be Interim Exec. Director of the CSLA until P.V. returns to her duties as Exec. Director of the CSLA. LI: seconds. Discussion: no. All in favor and carried.

MOTION 3

That the CSLA B.O.D. approve Raquel Penalosa as the new IFLA delegate beginning in 2012. CP: seconds it. Discussion: no. All in favor and carried.

## February 8<sup>th</sup> (by teleconference)

MOTION 2011.02.08 - 2

*Motion to Approve a Revised Draft Reciprocity Agreement in Principle.* Moved and second that the Board approves the Draft Reciprocity Agreement with the amendments Linda agreed to make, and then send it to the Component Presidents with a letter from Linda and Neil that asks them if they can meet our three-month deadline. Motion carried.

MOTION 2011.02.08 - 3

*Motion to Provide Life Membership to Components' Emeritus (or Equivalent) Members.* Moved and second that the Board approves the recommendation that Full Members of Component Associations who have been granted "Emeritus Membership (or equivalent)" by a Component, be automatically recognized by the Society as "Life Members" of the CSLA subject to the Component Association provide written notice to the CSLA of such a change in a Full Members' membership status. Motion carried.

## 2010

### December 1 (by teleconference)

#### MOTION 2010.12.1

*Motion to consent to holding CSLA Board meetings by teleconference.* Moved and second that the Board approve holding CSLA Board meetings by teleconference in 2010 and in 2011. Motion carried.

### October 20 (by teleconference)

#### MOTION 2010.10.3

Motion to approve an application fee increase for the Awards of Excellence Moved and second that the Awards of Excellence application fee be increased from \$288.75 to \$295.00 plus applicable taxes. Motion carried.

#### MOTION 2010.10.4

Motion to approve the Awards of Excellence Committee's External Juror Moved and second that the Board approve the appointment of Sarah Scott who was recommended by Canadian Geographic's Editor in Chief Eric Harris. Motion carried.

#### MOTION 2010.10.5

*Motion to Approve an RFP for Website Enhancement.* Moved and second that the RFP drafted by Pawel be approved (with minor changes) and issued. Motion carried.

#### MOTION 2010.10.6

*Motion to Approve the Revised CSLA 2011 Budget.* Moved and second that the Board approve the revised 2011 budget as per the Executive's recommendation. Motion carried.

#### MOTION 2010.10.7

*Motion to Approve the Finance Committee Terms of Reference.* Moved and second that the Board approve the Finance Committee's Terms of Reference as amended.

#### MOTION 2010.10.8

*Motion to approve the \$2,000 for the Oral History Project.* Moved and second that the Board approve spending \$2,000 to support the oral history project and this should be taken from the 2010 Legacy Session Transcription budget item. Motion carried.

#### MOTION 2010.10.9

*Motion to Approve the ExCom Terms of Reference.* Moved and second that the Board approve the ExCom Terms of Reference. Motion carried.

## August 17-18 (by teleconference)

### MOTION 2010.08.3

*Motion to appoint the Past-President to the ExCom.* Moved and second that Past President Linda Irvine, OALA, CSLA, ASLA be appointed to the ExCom until the next 2011 AGM. Motion carried.

### MOTION 2010.08.4

*Motion to appoint a Finance Committee Chair.* Moved and second that the Board appoint Arnis Budrevics, OALA, FCSLA as Finance Committee Chair and conduct an annual review of the role of this new Committee. Motion carried; Budrevics abstained.

### MOTION 2010.08.4

*Motion to recommend the approval of the 2009 Audited Financial Statements to the Annual General Meeting.* Moved and second that the Board recommend the approval of the 2009 Audited Financial Statements to the Annual General Meeting on August 21, 2010. Motion carried.

### MOTION 2010.08.5

*Motion to add the solicitation of Life and Honorary Members to the work plan of the Honours Recognition Awards Committee.* Moved and second that the Board approve adding the solicitation of Life and Honorary Members to the Honours Recognition Awards Committee work plan. Motion carried.

### MOTION 2010.08.6

*Motion to approve the amended website development RFP.* Moved and second that the Board approve the edited RFP for website development. Motion carried.

### MOTION 2010.08.7

*Motion to approve a budget increase for L/P in 2011.* Moved and second that the Board approve support in principal to increase the L/P budget in 2011 to a maximum of \$74,000 and plan a review of this investment in 2011. Motion carried.

### MOTION 2010.08.7

*Motion to require an L/P 2011 Budget.* Moved and second that the Editorial Board be required to submit an annual budget with supporting documentation by September 1st or as directed by the Board. Motion carried.

### MOTION 2010.08.8

*Motion to not separate L/P fees from member dues.* Moved and second that given the L/P magazine is a membership benefit, it therefore should be included as part of the CSLA dues on the invoice going forward. Motion carried.

MOTION 2010.08.8

*Motion to support Iqaluit CSLA Congress.* Moved and second that the Board is satisfied with the 2011 Congress budget, prepaid registration program and authorize the signing of the 2011 Congress Agreement. Motion carried. Grosset abstained.

MOTION 2010.08.9

*Motion to balance the 2011 with unrestricted net assets.*

Moved and second that the Board approves providing the required funds necessary to support proposed projects and to balance the 2011 budget from unrestricted net assets. Motion carried.

MOTION 2010.08.10

*Motion to raise dues by 4%.*

Moved and second that the Board approve a member dues increase that includes a cost of living increase for a total of 4%. Motion defeated.

## June 23 (by teleconference)

MOTION 2010.06.3

*Motion to approve the appointment of Marie-Claude Robert to the Accreditation Council.* Moved and second that the Board appoint Marie-Claude Robert to the Accreditation Council. Motion carried.

MOTION 2010.06.4

*Motion to approve the 2010 Edmonton Congress Agreement.* Moved and second that the Board approve the 2010 Congress Agreement. Motion carried.

MOTION 2010.06.4

*Motion to approve the recommendations of the Honours Recognition Awards Committee for CSLA's 2010 recipients.* Moved and second that the Board approve the recommendations of the Honours Recognition Awards Committee for CSLA's 2010 recipients. Motion carried.

## April 14 (by teleconference)

MOTION 2010.04.2

*Motion to Approve the 2010 Budget.*

Moved and second that the revised 2010 budget be accepted, and that the Board recognizes that the projected deficit will be offset by the 2009 surplus. Motion carried.

## February 25-26 (Quebec City, QC)

### MOTION 2010.02.3

*Motion to approve the President's Report.* Moved and second that the President's Report be approved. Motion carried.

### MOTION 2010.02.4

*Motion to amend By-law 1.1.2.* Moved and second to add "or virtually." It was moved and second to add "carried on in other places or virtually". Carried.

### MOTION 2010.02.5

*Motion to amend By-law 7.1.4.* Moved and second that the word "mail" be replaced with "provide".

### MOTION 2010.02.6

*Motion to approve the By-law changes as discussed.*

Moved and second that the proposed By-law changes be confirmed at the next Board meeting in April.

### MOTION 2010.02.7

*Motion to accept the Executive Director's report.* Moved and second that the Executive Director's Report be accepted. Motion carried.

### MOTION 2010.02.8

*Motion to Approve the 2010 Budget.* Moved and second that the 2010 budget be revised to reflect the discussions and that the Board recognizes that the projected deficit will be offset by the 2009 surplus, and approved. Motion carried.

### MOTION 2010.02.9

*Motion to Approve Legacy Session Transcription Costs.* Moved and second that \$5,000 be taken from the CSLA unallocated reserve to cover transcription costs of the 75th Anniversary Legacy sessions. Motion carried.

### MOTION 2010.02.10

*Motion to Approve NUALA Congress Revenue Request.* Moved and second that a total budget of \$30,000 in seed money for the NUALA 2011 Congress be approved for 2010 in amounts of two \$10,000 payments and one \$5,000 payment; the final \$5,000 payment to be paid back from congress revenues, subject to approval of the NUALA / CSLA Congress Agreement being signed by June 1, 2010. Carried.

MOTION 2010.02.11

*Motion to Approve Advocacy Travel Expense.* Moved and second that the \$1,000 be added to the budget to cover travel expenses that Smith may need to incur in his work with PWGSC pursuing a MoU with CSLA. Motion carried.

MOTION 2010.02.12

*Motion to Host IFLA 2017 Congress.* Moved and second that the CSLA Board approves, in principal, the intent to present a bid to host IFLA as part of Mission Design in Montreal and send a letter of offer in early March.

For further information, or to obtain a printed copy of the CSLA Record of Motions, contact:

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